

**Proposed Changes to the By-laws
August 2023**

1. INTERPRETATION

Tracked Changes to Original		Clean Copy of Proposed Amended Provision		Cat. ¹	Intent/Explanation
1. INTERPRETATION					
1.01 Definitions					
“Patient interaction”	means a patient encounter that includes an assessment and/or diagnosis, treatment and/or monitoring of a patient or patient’s condition in accordance with the standards of practice of the profession;	“Patient interaction”	means a patient encounter that includes an assessment and/or diagnosis, treatment and/or monitoring of a patient or patient’s condition in accordance with the standards of practice of the profession;	EC	This provision is added in support of the new Emergency Class of registration where supervised practice is required.
10. ELECTION OF REGISTRANTS TO COUNCIL					
10.05 Eligibility for Election					
A Registrant is eligible for election to Council if the Registrant has been nominated in accordance with these by-laws, the Registrant has completed and returned the Election Package and if, on the deadline for the receipt of nominations and up to	A Registrant is eligible for election to Council if the Registrant has been nominated in accordance with these by-laws, the Registrant has completed and returned the Election Package and if, on the deadline for the receipt of nominations and up to			H	Wording change to simplify the provision.

¹ Cat. Refers to category of the change and indicates the following: H designates a housekeeping measure; EC designates a measure to introduce the Emergency Class of Registration; PA designates a policy alignment of the by-laws with Council policies, NA designates that the particular provision is not the subject of any proposed changes.

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and including the date of the election the Registrant :		and including the date of the election the Registrant:			
(i)	Repealed holds a certificate of registration in the General Class or Inactive Class;	(i)	holds a certificate of registration in the General Class or Inactive Class;	EC	This provision establishes that individuals who hold an Emergency Class Certificate of Registration are not eligible to be elected to the Council. This is due to the transitional and temporary nature of the class.
(ii)	the Registrant is principally engaged in the practise of the profession in the electoral district for which they are nominated or, if they Registrant is not engaged in the practise of the profession, hold a certificate of registration in the Inactive Class of Registration, they the Registrant principally resides in the electoral district for which they are nominated;	(ii)	is principally engaged in the practise of the profession in the electoral district for which they are nominated or, if they hold a certificate of registration in the Inactive Class of Registration, they principally reside in the electoral district for which they are nominated;	PA	This provision simplifies the content and aligns it with policy of the Council. There is no impact on eligibility for election as this is merely a wording change.
(iii)	the Registrant is not in default of payment of any fees to the College;	(iii)	is not in default of payment of any fees to the College;	H	Wording change to simplify the provision.
(iv)	the Registrant is not the subject of any disciplinary or incapacity proceeding;	(iv)	is not the subject of any disciplinary or incapacity proceeding;	H	Wording change to simplify the provision.
(v)	the Registrant has not been the subject of any professional misconduct, incompetence or incapacity finding in the preceding three years;	(v)	has not been the subject of any professional misconduct, incompetence or incapacity finding in the preceding three years;	H	Wording change to simplify the provision.
(vi)	the Registrant's has not had their certificate of registration been revoked or suspended in the preceding six years for any reason other than non-payment of fees or failure to return information to the College ;	(vi)	has not had their certificate of registration revoked or suspended in the preceding six years for any reason other than non-payment of fees or failure to return information to the College;	PA	This provision aligns with policy and provisions elsewhere in the by-laws. Individuals who have had an administrative suspension (due to lack of payment of fees or returning information to the College) are not eligible for election.
(vii)	the Registrant's holds a certificate of registration that is not subject to a term,	(vii)	holds a certificate of registration that is not subject to a term, condition, or	H	Wording change to simplify the provision.

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	condition, or limitation imposed by either the Discipline Committee or the Fitness to Practise Committee;		limitation imposed by either the Discipline Committee or the Fitness to Practise Committee;		
(viii)	the Registrant has not held any position such as director, owner, board member, officer or employee that the Registrant held with a professional association relating to naturopathy for a minimum of two years prior to seeking election;	(viii)	has not held any position such as director, owner, board member, officer or employee that the Registrant held with a professional association relating to naturopathy for a minimum of two years prior to seeking election;	H	Wording change to simplify the provision.
(ix)	the Registrant has not held any position such as director, owner, board member, or officer that the Registrant holds with an educational institution relating to naturopathy for a minimum of two years prior to seeking election;	(ix)	has not held any position such as director, owner, board member, or officer that the Registrant holds with an educational institution relating to naturopathy for a minimum of two years prior to seeking election;	H	Wording change to simplify the provision.
(x)	the Registrant has not been disqualified from Council within the preceding three years;	(x)	has not been disqualified from Council within the preceding three years;	H	Wording change to simplify the provision.
(xi)	the Registrant is not a member of a council of any other college regulated under the RHPA;	(xi)	is not a member of a council of any other college regulated under the RHPA;	H	Wording change to simplify the provision.
(xii)	the Registrant is not an employee of the College;	(xii)	is not an employee of the College;	H	Wording change to simplify the provision.
(xiii)	the Registrant does not have a any real or perceived conflict of interest as defined in these by-laws and as determined by the CEO to serve as a Council member or has agreed to remove any such conflict of interest before taking office;	(xiii)	does not have any real or perceived conflict of interest as defined in these by-laws and as determined by the CEO or has agreed to remove any such conflict of interest before taking office;	PA	This provision aligns the by-laws with the Council's policies and ensures that definition of conflict of interest set out in the by-laws is applied and not an alternate definition. It also ensures that the person responsible is the CEO as set out in Council policy.
(xiv)	the Registrant has substantially complied with the Election Guidelines of the College;	(xiv)	has substantially complied with the Election Guidelines of the College;	H	Wording change to simplify the provision.

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(xv)	the Registrant is not in any default of returning any required form or information to the College; and	(xv)	is not in any default of returning any required form or information to the College; and	H	Wording change to simplify the provision.
(xvi)	(new provision – did not exist)	(xvi)	has no concerning social media posts relating to any regulated profession;	PA	These provisions appear in the section relating to disqualification of a Council member but not in the eligibility section. This change is to ensure consistency in the by-laws and with Council policy.
(xvii)	(new provision – did not exist)	(xvii)	has not initiated, joined, materially contributed or continued a legal proceeding against the College or any Committee or representative of the College; and	PA	
(xviii)	the Registrant meets the competencies required and has successfully completed any qualifying process established by the Council.	(xviii)	meets the competencies required and has successfully completed any qualifying process established by the Council.	H	Wording change to simplify the provision.
10.06 Eligibility to Vote					
A Registrant is eligible to vote in a Council election if, on the day of the election, the Registrant:		A Registrant is eligible to vote in a Council election if, on the day of the election, the Registrant:		NC	No change.
(i)	(no changes)	(i)	holds a certificate of registration;	NC	No change.
(ii)	has their principal place of practice or, if they hold a certificate of registration in the Inactive Class of Registration , the Registrant does not practise the profession , their principal place of residence, in the electoral district for which an election is being held;	(ii)	has their principal place of practice or, if they hold a certificate of registration in the Inactive Class of Registration, their principal place of residence, in the electoral district for which an election is being held;	PA	This provision is designed to align with the Council's policies and to simplify the provision for clarity.
(iii)	(no changes)	(iii)	is not in default of any fees or other amounts owed to the College; and	NC	No change.
(iv)	(no changes)	(iv)	is not in default of returning any required form or information to the College.	NC	No change.
10.33 Filling of Vacancies					

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If the seat of a Registrant elected to Council becomes vacant less than twelve months before the expiry of the term of office , Council may,		If the seat of a Registrant elected to Council becomes vacant, Council may,		PA	This change is to align with the Council's policies and to simplify the provision. Decisions about what to do when a vacancy occurs rests with the Council.
(i)	(no changes)	(i)	leave the seat vacant;	NC	No change.
(ii)	(no changes)	(ii)	appoint a Registrant who meets the criteria for eligibility for election set out in article 10.05; or	NC	No change.
(iii)	(no changes)	(iii)	direct the CEO to hold a by-election in accordance with these by-laws.	NC	No change.
10.34 By-Election Required					
If the seat of a Registrant elected to Council becomes vacant more than twelve months before the expiry of the term of office, the CEO shall hold a by-election in accordance with these by-laws.		(repealed)		PA	Removal of this provision aligns with Council policy and reduces the burden of having to run an election when one may not be required.
11. COUNCIL MEETINGS					
11.07 Manner of Meeting					
Any meeting of Council may be conducted by means of video conference , teleconference or any other means that permits all persons participating in the meeting to communicate with each other simultaneously and instantaneously (including audio or videoconferencing), and persons participating in the meeting by such means are deemed to be present at the meeting.		Any meeting of Council may be conducted by means of video conference, teleconference or any other means that permits all persons participating in the meeting to communicate with each other simultaneously and instantaneously (including audio or videoconferencing), and persons participating in the meeting by such means are deemed to be present at the meeting.		PA	This change aligns with Council policy which is to hold the majority of its meetings by video conference.
13. SPECIFIC COMPOSITION AND SELECTION OF COMMITTEES					
13.14 Registrant Eligibility for Appointment					

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A Registrant is eligible for appointment to a Committee, if on the date of the appointment the Registrant:		A Registrant is eligible for appointment to a Committee, if on the date of the appointment the Registrant:		H	Wording change to simplify the provision.
(i)	repealed;	(i)	repealed;	EC	By not amending this provision, the Council is intending to permit individuals who hold an emergency class certificate of registration to be appointed to committees.
(ii)	the Registrant is not in default of payment of any fees prescribed by College by-law;	(ii)	is not in default of payment of any fees prescribed by College by-law;	H	Wording change to simplify the provision.
(iii)	the Registrant is not the subject of any disciplinary or incapacity proceeding;	(iii)	is not the subject of any disciplinary or incapacity proceeding;	H	Wording change to simplify the provision.
(iv)	the Registrant has not been the subject of any professional misconduct, incompetence or incapacity finding in the preceding three years;	(iv)	has not been the subject of any professional misconduct, incompetence or incapacity finding in the preceding three years;	H	Wording change to simplify the provision.
(v)	the Registrant's certificate of registration has not had their certificate of registration been revoked or suspended in the preceding six years for any reason other than non-payment of fees or failure to provide information to the College;	(v)	has not had their certificate of registration revoked or suspended in the preceding six years for any reason other than non-payment of fees or failure to provide information to the College;	PA	This provision aligns with policy and provisions elsewhere in the by-laws. Individuals who have had an administrative suspension (due to lack of payment of fees or returning information to the College) are not eligible for election.
(vi)	holds a the Registrant certificate of registration that is not subject to a term, condition, or limitation imposed by either the Discipline Committee or the Fitness to Practise Committee;	(vi)	holds a certificate of registration that is not subject to a term, condition, or limitation imposed by either the Discipline Committee or the Fitness to Practise Committee;	H	Wording change to simplify the provision.
(vii)	the Registrant has agreed to and does resign, before taking office, any position such as director, owner, board member, officer or employee that the Registrant holds with a professional association relating to naturopathy;	(vii)	has agreed to and does resign, before taking office, any position such as director, owner, board member, officer or employee that the Registrant holds with a professional association relating to naturopathy;	H	Wording change to simplify the provision.

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(viii)	the Registrant has agreed to and does resign, before taking office, any position such as director, owner, board member, or officer that the Registrant holds with an educational institution relating to naturopathy;	(viii)	the Registrant has agreed to and does resign, before taking office, any position such as director, owner, board member, or officer that the Registrant holds with an educational institution relating to naturopathy;	H	Wording change to simplify the provision.
(ix)	the Registrant has not been disqualified from Council within the preceding three years;	(ix)	has not been disqualified from Council within the preceding three years;	H	Wording change to simplify the provision.
(x)	the Registrant is not a Council member of any other college regulated under the RHPA;	(x)	is not a Council member of any other college regulated under the RHPA;	H	Wording change to simplify the provision.
(xi)	the Registrant is not an employee of the College;	(xi)	is not an employee of the College;	H	Wording change to simplify the provision.
(xii)	the Registrant is not in any default of returning any required form or information to the College; and	(xii)	the Registrant is not in any default of returning any required form or information to the College; and	H	Wording change to simplify the provision.
(xiii)	has no concerning social media posts relating to any regulated profession;	(xiii)	has no concerning social media posts relating to any regulated profession;	PA	These provisions appear in the section relating to disqualification of a Council member but not in the eligibility section. This change is to ensure consistency in the by-laws and with Council policy.
(xiv)	does not have any real or perceived conflict of interest as defined in these by-laws and as determined by the CEO;	(xiv)	does not have any real or perceived conflict of interest as defined in these by-laws and as determined by the CEO;	PA	
(xv)	has not initiated, joined, materially contributed or continued a legal proceeding against the College or any Committee or representative of the College; and	(xv)	has not initiated, joined, materially contributed or continued a legal proceeding against the College or any Committee or representative of the College; and	PA	
(xvi)	the Registrant meets the competencies required and has successfully completed any qualifying process established by the Council.	(xvi)	meets the competencies required and has successfully completed any qualifying process established by the Council.	H	
13.14.1 Eligibility to be Appointed as a Public Representative					

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A person is eligible for appointment to a Committee, if on the date of the appointment the person:		A person is eligible for appointment to a Committee, if on the date of the appointment the person:		NC	No change.
(i)	is not a Public Member of any Council of a College of a profession and is not a member of any health professions as set out in Schedule 1 of the RHPA;	(i)	is not a Public Member of any Council of a College of a profession and is not a member of any health professions as set out in Schedule 1 of the RHPA;	NC	No change.
(ii)	has not declared bankruptcy within the past seven years;	(ii)	repealed	PA	This provision is a hold over to a much earlier policy and is no longer necessary. It is intended to remove unnecessary barriers.
(iii)	does not have a prior conviction and is not currently charged under the Criminal Code (Canada), or with Provincial Offences that are relevant to their suitability to serve;	(iii)	does not have a prior conviction and is not currently charged under the Criminal Code (Canada), or Provincial Offences that are relevant to their suitability to serve;	PA	This change is intended to align with the approach to Registrants so that the only prior convictions are those that are relevant to their suitability to serve. Those that are not relevant might be Highway Traffic Act offences and municipal by-law infractions.
(iv)	has agreed to and does resign, before taking office, any position such as director, owner, board member, officer or employee that the person holds with a professional association relating to naturopathy or with a naturopathic educational program;	(iv)	has agreed to and does resign, before taking office, any position such as director, owner, board member, officer or employee that the person holds with a professional association relating to naturopathy or with a naturopathic educational program;	NC	No change.
(v)	is not an employee of the College nor of any other College of any health profession set out in Schedule 1 of the RHPA;	(v)	is not an employee of the College nor of any other College of any health profession set out in Schedule 1 of the RHPA;	NC	No change.
(vi)	has no concerning social media posts relating to any regulated profession;	(vi)	has no concerning social media posts relating to any regulated profession;	NC	No change.
(vii)	does not have any real or perceived conflict of interest as determined by the CEO;	(vii)	does not have any real or perceived conflict of interest as determined by the CEO;	NC	No change.
(viii)	has not initiated, joined, materially contributed or continued a legal	(viii)	has not initiated, joined, materially contributed or continued a legal	NC	No change.

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	proceeding against the College or any Committee or representative of the College; and		proceeding against the College or any Committee or representative of the College; and		
(vix)	meets the competencies required and has successfully completed any qualifying process established by the Council.	(vix)	meets the competencies required and has successfully completed any qualifying process established by the Council.	NC	No change.
16. CONFLICTS OF INTEREST					
16.11 Staff Employment Positions					
<p>A Council, or Committee member or In-field Volunteer may not hold any other employment or appointment with the College while serving as a Council, or Committee member or In-field Volunteer. This includes, but is not limited to, positions as peer assessor, investigator, inspector, examiner or staff. Where Council, or Committee members or In-field Volunteers wish to be considered for any such employment position with the College or appointment, they must first resign their position and agree to an undertaking not to seek election or appointment to Council or a Committee for a period of two years after they cease to be employed or appointed by the College or from the date they are informed in the event that they are unsuccessful in their application for employment or appointment by the College.</p>		<p>A Council, Committee member or In-field Volunteer may not hold employment with the College while serving as a Council, Committee member or In-field Volunteer. Where Council, Committee members or In-field Volunteers wish to be considered for any employment position with the College, they must first resign their position and agree to an undertaking not to seek election or appointment to Council or a Committee for a period of two years after they cease to be employed or from the date they are informed in the event that they are unsuccessful in their application for employment by the College.</p>		PA	<p>This change aligns with the College's practice in the area of volunteers where volunteers have expressed an interest in taking roles on Committees as well as providing in-field positions. As In-field positions are paid either based on a stipend or per diem, they do not qualify as employees under the College's employment policies. They should therefore be able to perform both In-field and Committee volunteer roles simultaneously provided there is not conflict between these roles. This conflict is address in the new proposed provision 16.11.01.</p>
16.11.01 Appointment to In-field Positions					
<p>Council or Committee members may hold In-field Volunteer positions with the College, including but not necessarily limited to positions as peer assessors, investigators, inspectors, or examiners,</p>		<p>Council or Committee members may hold In-field Volunteer positions with the College, including but not necessarily limited to positions as peer assessors, investigators, inspectors, or examiners, provided that they</p>		PA	<p>This is a new provision to ensure that in-field volunteers can also hold positions on Committees provided the Committee is not responsible for the program for which they are in-field volunteers.</p>

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provided that they do not site on Committees that oversee or are directly involved in the governance and administration of an In-field Volunteer position to which they are or have applied to be appointed.		do not site on Committees that oversee or are directly involved in the governance and administration of an In-field Volunteer position to which they are or have applied to be appointed.			
18. FEES					
18.01 Registration Year					
The registration year for Registrants shall be from the first day of April to the last day of March of the following year.		The registration year for Registrants shall be from the first day of April to the last day of March of the following year.		NC	No change. It is provided for context in the numbering of the subsequent provision.
18.01.1 Annual Registration Fee					
Every holder of a certificate of registration or certificate of authorization for a professional corporation shall pay an annual fee as set out in Schedule 3 of these by-laws subject to the following:		Every holder of a certificate of registration or certificate of authorization for a professional corporation shall pay an annual fee as set out in Schedule 3 of these by-laws subject to the following:		H	This provision is moved from 18.02 to this section and clarifies the requirement that an annual registration fee to be paid is required.
(a)	Unless a Registrant enrolls in a payment plan established by the CEO pursuant to article 18.08, the annual registration fee for a registration year is due on or before the last day of March of the preceding registration year; and	(a)	Unless a Registrant enrolls in a payment plan established by the CEO pursuant to article 18.08, the annual registration fee for a registration year is due on or before the last day of March of the preceding registration year; and	H	This provision is moved from 18.02 and sets out the due date for payment of fees and an exception for those in the payment plan program.
(b)	In addition to the amount set out in Schedule 3, where a Registrant is in default of payments for any outstanding balance owing to the College in respect of any decision made by a committee, and any fees payable under these by-laws, will be added to and included in the annual fees.	(b)	In addition to the amount set out in Schedule 3, where a Registrant is in default of payments for any outstanding balance owing to the College in respect of any decision made by a committee, and any fees payable under these by-laws, will be added to and included in the annual fees.	PA	This provision is new and incorporates any ordered costs by any committee of the College into the next year's annual fee if the Registrant is in default of any payment. This allows the College to immediately suspend individuals who have failed to make a payment of ordered costs without necessarily having to refer the matter to ICRC.

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18.02 Renewal Process			
<p>Unless a Registrant enrolls in a payment plan established by the CEO pursuant to article 18.08, the annual registration fee for a registration year is due on or before the last day of March of the preceding registration year. At least forty-five days before the annual registration fee is due, the CEO shall send to each Registrant, a notice stating that the annual registration fee is due, setting out the amount of the annual fee for each category of registration, and a request for information required under the regulations and these by-laws. The obligation to pay the annual registration fee continues even if the CEO fails to provide the notice or the Registrant fails to receive such notice.</p>	<p>At least forty-five days before the annual registration fee is due, the CEO shall send to each Registrant, a notice stating that the annual registration fee is due, setting out the amount of the annual fee for each category of registration, and a request for information required under the regulations and these by-laws. The obligation to pay the annual registration fee continues even if the CEO fails to provide the notice or the Registrant fails to receive such notice.</p>	H	<p>The portion of the provision removed has been moved to the prior section. Doing so leaves the provision to address the renewal process alone since the earlier provision deals with timing.</p>
18.04 Automatic Inflationary Increase			
<p>The fFees for rRegistration set out in Schedule 3 are adjusted annually by an amount equivalent to the change in the Consumer Price Index, by Province, for All-Items Ontario as published by Statistics Canada, or any successor organization, for November and rounded up to the nearest dollar. Annual increases will be published by the CEO no later than the 15th day of January each year.</p>	<p>The Fees for Registration set out in Schedule 3 are adjusted annually by an amount equivalent to the change in the Consumer Price Index, by Province, for All-Items Ontario as published by Statistics Canada, or any successor organization, for November and rounded up to the nearest dollar. Annual increases will be published by the CEO no later than the 15th day of January each year.</p>	H	<p>The change is made merely to reflect the formal title used in Schedule 3.</p>
18.07 Proration of Fees at Initial Registration			
<p>For applicants seeking a General Class certificate of registration who have never been registered with the College, the initial registration fee set out in Schedule 3 will be prorated as follows:</p>	<p>For applicants seeking a General Class certificate of registration who have never been registered with the College, the initial registration fee set out in Schedule 3 will be prorated as follows:</p>	EC	<p>This provision ensures that applicants for an emergency class Certificate of Registration are not eligible for proration of their initial registration fees. This is because the fees will be set at a very low level.</p>

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(i)	if the certificate of registration is issued between April 1 and June 30, 100% of the posted registration fee;	(i)	if the certificate of registration is issued between April 1 and June 30, 100% of the posted registration fee;	NC	No change.
(ii)	if the certificate of registration is issued between July 1 and September 30, 75% of the posted registration fee;	(ii)	if the certificate of registration is issued between July 1 and September 30, 75% of the posted registration fee;	NC	No change.
(iii)	if the certificate of registration is issued between October 1 and December 31, 50% of the posted fee;	(iii)	if the certificate of registration is issued between October 1 and December 31, 50% of the posted fee;	NC	No change.
(iv)	if the certificate of registration is issued between January 1 and March 1, 25% of the posted registration fee; or	(iv)	if the certificate of registration is issued between January 1 and March 1, 25% of the posted registration fee; or	NC	No change.
(v)	if the certificate of registration is issued between March 2 and March 31: 100% of the posted registration fee for the following registration year.	(v)	if the certificate of registration is issued between March 2 and March 31: 100% of the posted registration fee for the following registration year.	NC	No change.
20. THE REGISTER					
20.05 Additional Registrant Information					
Pursuant to paragraph 20 of subsection 23(2) of the Code, the register shall contain the following additional information, which is designated as public information, with respect to each Registrant:		Pursuant to paragraph 20 of subsection 23(2) of the Code, the register shall contain the following additional information, which is designated as public information, with respect to each Registrant:		NC	No change.
(xii)	where the Registrant has resigned, retired, is deceased or has had their registration revoked, expired or otherwise terminated, the register shall be maintained for a period of ten years, except for any information related to discipline proceedings in Ontario, in which case it shall be entered on the register for a period of fifty years after	(xii)	where the Registrant has resigned, retired, is deceased or has had their registration revoked, expired or otherwise terminated, the register shall be maintained for a period of ten years, except for any information related to discipline proceedings in Ontario, in which case it shall be entered on the register for a period of fifty years after	EC	The provision incorporates the new emergency class, the certificate of which can expire.

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	the termination of registration, and the register shall also include:		the termination of registration, and the register shall also include:		
(xiv)	where the Registrant holds an Emergency Class Certificate of Registration;	(xiv)	where the Registrant holds an Emergency Class Certificate of Registration;	EC	These provisions set out the information that must appear on the Public Register for individuals who hold an emergency class certificate of registration. This ensures that the public can clearly identify that the Registrant must be supervised and the terms, conditions and limitations on their certificate of registration.
	a) The locations where the Registrant practises and the name(s) of the Registrant(s) in the General Class who are supervising the Registrant at each location; and		a) The locations where the Registrant practises and the name(s) of the Registrant(s) in the General Class who are supervising the Registrant at each location; and		
	b) The terms, conditions and limitations placed on the Registrant's Certificate of Registration in accordance with the Registration Regulation.		b) The terms, conditions and limitations placed on the Registrant's Certificate of Registration in accordance with the Registration Regulation.		
20.12 Information Requests from College					
The College may forward to its Registrants requests for information in printed or electronic form approved by the CEO. Each Registrant shall accurately and fully complete and return such form, electronically or otherwise as specified by the College, by the due date set by the College. A request for Registrant information may include, but is not limited to, the following: ...		The College may forward to its Registrants requests for information in printed or electronic form approved by the CEO. Each Registrant shall accurately and fully complete and return such form, electronically or otherwise as specified by the College, by the due date set by the College. A request for Registrant information may include, but is not limited to, the following: ...		NC	No change.
(viii)	whether the Registrant acts in the capacity of a preceptor or practice supervisor as part of their practice;	(viii)	whether the Registrant acts in the capacity of a preceptor or practice supervisor as part of their practice;	EC	This change is required in order that the College can ensure proper notation of which Registrants are supervising other Registrants in their practice.
(x)	the Registrant's currency hours and activities, including but not limited to Patient Interactions;	(x)	the Registrant's currency hours and activities, including but not limited to Patient Interactions;	EC	This change is required in order for the College to properly monitor Emergency Class Registrants who transition to the General Class.

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(xv)	Proof of cardiopulmonary resuscitation (CPR) certification, including the:	(xv)	Proof of cardiopulmonary resuscitation (CPR) certification, including the:	EC	This provision was added as part of the emergency class amendments to the Registration Regulation; however, they apply to all Registrants. It allows the College to make inquiries about the status of a Registrants CPR.
	(a) name of the course provider;		(a) name of the course provider;		
	(b) level of certification; and		(b) level of certification; and		
	(c) the date the certification was issued.		(c) the date the certification was issued.		
(xvi)	Where a Registrant holds an Emergency Class certificate of registration, or a General Class certificate of registration with a term, condition or limitation on their certificate of registration requiring them to be supervised while practising the profession, the:	(xvi)	Where a Registrant holds an Emergency Class certificate of registration, or a General Class certificate of registration with a term, condition or limitation on their certificate of registration requiring them to be supervised while practising the profession, the:	EC	This provision is required to accommodate both the emergency class as well as the Registrants who are working to remove a non-clinical term, condition and limitation due to the current audit. These provisions allow the College to confirm whether individuals have met the requirements and complied with the TCLs placed on their certificates of registration.
	(a) name or names of individuals who have supervised their practice;		(a) name or names of individuals who have supervised their practice;		
	(b) location or locations of practice;		(b) location or locations of practice;		
	(c) controlled acts that the Registrant has performed and under whose delegation or supervision;		(c) controlled acts that the Registrant has performed and under whose delegation or supervision;		
	(d) number of completed Patient Interactions undertaken at each location in a defined period; and		(d) number of completed Patient Interactions undertaken at each location in a defined period; and		
	(e) number of hours of practice at each location in which the Registrant is practising.		(e) number of hours of practice at each location in which the Registrant is practising.		
(xvii)	Where a Registrant holds a General Class certificate of registration and supervises another Registrant in their practice, the	(xvii)	Where a Registrant holds a General Class certificate of registration and supervises another Registrant in their practice, the	EC	This provision is required to accommodate both the emergency class as well as the Registrants who are working to remove a non-clinical term, condition and limitation due to the current audit. These provisions allow the
	(a) name or names of Registrants they have or are supervising;		(a) name or names of Registrants they have or are supervising;		

Tracked Changes to Original		Clean Copy of Proposed Amended Provision		Cat. ¹	Intent/Explanation		
	(b)	location or locations in which the supervision has occurred or is occurring;		(b)	location or locations in which the supervision has occurred or is occurring;	College to confirm whether individuals have met the requirements and complied with the TCLs placed on their certificates of registration.	
	(c)	controlled acts that the Registrant has delegated or supervised the performance of by the supervisee;		(c)	controlled acts that the Registrant has delegated or supervised the performance of by the supervisee;		
	(d)	number of completed Patient Interactions undertaken by the supervisee in a defined period; and		(d)	number of completed Patient Interactions undertaken by the supervisee in a defined period; and		
	(e)	number of hours of practice the supervisee has undertaken at the location(s).		(e)	number of hours of practice the supervisee has undertaken at the location(s).		
20.13 Automatic Notification of the College							
The Registrant shall notify the College, in writing, of any changes to the following information:		The Registrant shall notify the College, in writing, of any changes to the following information:		NC	No change.		
(i)	within fourteen thirty days of the effective date, any change to the information published on the register as set out in articles 20.01 through 20.11 of these by-laws inclusive;	(i)	within fourteen days of the effective date, any change to the information published on the register as set out in articles 20.01 through 20.11 of these by-laws inclusive;	PA	These proposed changes align the by-laws with more modern practices. When first established, the College was informed of changes via mail; however, the advent of self-service via the Registrant portal increases the speed and efficiency of changes.		
(ii)	within fourteen thirty days of the effective date, information about any finding of incapacity or similar finding that has been made against the Registrant by a body that governs a profession, inside or outside of Ontario, where that finding has not been reversed on appeal, including:	(ii)	within fourteen days of the effective date, information about any finding of incapacity or similar finding that has been made against the Registrant by a body that governs a profession, inside or outside of Ontario, where that finding has not been reversed on appeal, including:		It is imperative that the Public Register be accurate and up-to-date so that patients can confirm the identify of their ND and that they are indeed registered with the College.		
	(a)	the finding;		(a)	the finding;	NC	No change.
	(b)	the name of the governing body that made the finding;		(b)	the name of the governing body that made the finding;	NC	No change.

Tracked Changes to Original			Clean Copy of Proposed Amended Provision			Cat. ¹	Intent/Explanation
	(c)	the date the finding was made;		(c)	the date the finding was made;	NC	No change.
	(d)	a summary of any order made; and		(d)	a summary of any order made; and	NC	No change.
	(e)	information regarding any appeals of the finding; and		(e)	information regarding any appeals of the finding; and	NC	No change.
(iii)		within two days, any change to the information set out in paragraph (xii) of article 20.12 of these by-laws regarding the Registrant's professional liability insurance.	(iii)		within two days, any change to the information set out in paragraph (xii) of article 20.12 of these by-laws regarding the Registrant's professional liability insurance.	NC	No change.
(iv)		within two days, for any Registrant who practices under supervision, any change in the status of any of their supervisor(s).	(iv)		within two days, for any Registrant who practices under supervision, any change in the status of any of their supervisor(s).	EC	This is required due to the new emergency class. It is a TCL on the certificate of registration that the Registrant be supervised. This ensures the College is aware that the terms are met and the public is aware of the status of the Registrant.
21. PROFESSIONAL CORPORATIONS							
21.05.01 Automatic Inflationary Increase							
The Fees Relating to Professional Corporations and Certificates of Authorization set out in Schedule 3 are adjusted annually by an amount equivalent to the change in the Consumer Price Index, by Province, for All-Items Ontario as published by Statistics Canada, or any successor organization, for November and rounded up to the nearest dollar. Annual increases will be published by the CEO no later than the 15th day of January each year.			The Fees Relating to Professional Corporations and Certificates of Authorization set out in Schedule 3 are adjusted annually by an amount equivalent to the change in the Consumer Price Index, by Province, for All-Items Ontario as published by Statistics Canada, or any successor organization, for November and rounded up to the nearest dollar. Annual increases will be published by the CEO no later than the 15 th day of January each year.			PA	This change aligns the fees for professional corporations with fees for registration by enabling an automatic inflationary increase to these fees. Corporations enjoy certain tax benefits by incorporation and as such, the costs associated with the corporations should be maintained at the proper market value.
23. LIFE REGISTRANTS							
23.01 Designation of Life Registrants							

Tracked Changes to Original		Clean Copy of Proposed Amended Provision		Cat. ¹	Intent/Explanation
Upon receiving a request, the Registration Committee CEO may designate a Registrant as a Life Registrant if the Registrant:		Upon receiving a request, the CEO may designate a Registrant as a Life Registrant if the Registrant:			Rationale is to speed up the review of applications and enable referrals to the RC only if the person may not meet the requirements or the CEO intends to refuse the application.
(i)	has been registered for 25 years under the Act, or its predecessor, the <i>Drugless Practitioners Act</i> ;	(i)	has been registered for 25 years under the Act, or its predecessor, the <i>Drugless Practitioners Act</i> ;	NC	No change.
(ii)	at the time of making the request, the Registrant is in good standing; and	(ii)	at the time of making the request, the Registrant is in good standing; and	NC	No change.
(iii)	the Registrant has retired from the practice of naturopathy and agrees not to engage in the practice.	(iii)	the Registrant has retired from the practice of naturopathy and agrees not to engage in the practice.	NC	No change.
23.01.01 Referral to the Registration Committee					
The CEO shall refer a request received under 23.01 to the Registration Committee if the CEO:		The CEO shall refer a request received under 23.01 to the Registration Committee if the CEO:		PA	These provisions align the Life Registrant application process with other applications. If the individuals meets the criteria, they can be given the Life status by the CEO; however, only the RC can deny the status to a Registrant.
(i)	Has doubts, on reasonable grounds, about whether the Registrant meets the requirements for Life Registration; or	(i)	Has doubts, on reasonable grounds, about whether the Registrant meets the requirements for Life Registration; or		
(ii)	Proposes to refuse the request.	(ii)	Proposes to refuse the request.		

SCHEDULE 3 TO THE BY-LAWS
Fees²

Fee Category and Item		Current	Proposed New	Intent/Explanation
Fees Relating to Examinations				
	Written Clinical Sciences Examination	\$850	\$850	No change.
	Written Biomedical Sciences Examination	\$450	\$450	No change.
	Retake of the written Clinical Sciences Examination	\$850	\$850	No change.
	Retake of the written Biomedical Sciences Examination	\$450	\$450	No change.
	Initial Clinical Examinations	\$350	\$370	A small increase is proposed to offset continued rising costs in the delivery of the examinations through outside facilities.
	Retake of any Clinical Examination (per exam)	\$150	\$170	
	Jurisprudence Examination	\$75	\$75	No change.
	Prescribing Examination	\$500	\$500	No change.
	Retake of the Prescribing Examination	\$500	\$500	No change.
	IV Infusion Therapy Examination	\$650	\$650	No change.
	Retake of IV Infusion Therapy Examination	\$650	\$650	No change.
	Examination Appeal fee, each appeal	\$75	\$90	A small increase is proposed to offset continued rising costs.
	Examination Deferral	\$50	\$60	
Fees Relating to Applications for Registration³				
	Initial Registration Application	\$275	\$275	No change.
	Application to Change Class (General Class to Inactive, Inactive to General Class (within 2 years of initial entry to Inactive Class))	\$100	\$100	No change.
	Application to Change Class (Inactive to General Class 2 years or more since entry to Inactive Class)	\$275	\$275	No change.
	Application to Change Class	n/a	\$275	

² All fees are subject to applicable taxes.

³ Fee covers the review and processing of applications.

	(Emergency Class (over two years) to General Class)			These have been added to accommodate the new emergency class and the process for a person to move from this class to the General Class.
	Application to Change Class (Emergency Class (under two years) to General Class)	n/a	\$100	
	Prior Learning Assessment and Recognition (PLAR) – Paper Based Review	\$300	\$300	No change.
	Administrative Reconsideration of PLAR Paper Based Review	\$300	\$300	No change.
	PLAR Written Examination #1 (Biomedical Examination)	\$450	\$450	No change.
	PLAR Written Examination #2 (Clinical Sciences Examination)	\$850	\$850	No change.
	Request for Administrative Reconsideration – Paper Based Review	\$300	\$300	No change.
	Appeal of PLAR – Paper Based Review	\$75	\$75	No change.
	PLAR Demonstration-based Assessment Interview (and retakes)	\$450	\$450	No change.
	PLAR Demonstration-based Standardized Patient Assessment (and retakes)	\$1,300	\$1,300	No change.
	Appeal of PLAR – Demonstration Component	\$75	\$75	No change.
Fees Relating to Registration⁴				
	Annual Registration Fee – Clinical/General Class ⁵ (was 1475 in 2015 (21.5%	\$1793	\$1793	No change; however, Registration fees are indexed against the Consumer Price Index annually.
	Annual Registration Fee – Inactive Class ⁴ was 740 in 2015 21.5%	\$899	\$899	
	Late Renewal Fee – All Classes ⁴	\$317	\$317	
	Reinstatement Fee – All Classes ⁴	\$276	\$276	
	Annual Registration Fee – Emergency Class	n/a	\$100	New! Emergency Class fees are set low given its temporary nature.
Fees Relating to Professional Corporations and Certificates of Authorization				
	Application fee (increase is based on total amount increased since 2015 to annual registration fees which have increased 21.5%)	\$400	\$485	These fees have not changed since 2015. It is proposed to increase them at a rate that is consistent with overall registration fees given that corporations enjoy certain tax benefits.
	Issuance fee	\$250	\$305	
	Renewal fee	\$200	\$250	
	Administrative fee	\$50	\$50	
	Documentation fee	\$50	\$50	
Fees Relating to the Quality Assurance Program				

⁴ Fees are paid for the annual registration.

⁵ Current as of Jan 9, 2023 for the 2023 Registration year

	QAC Ordered Assessment ⁶	\$500	\$500	
Other Fees				
	Additional/Replacement Certificates of Registration/ID Cards	\$50		Fee is unnecessary as the college does not issue these documents.
	Withdrawal of Nomination for Election	\$50	\$50	
	Election Recount Fees	\$200	\$200	
	Fee for Name Change and New Documents	\$50	\$50	
	Administrative fees for Notices ⁷	\$50	\$50	
	Returned Cheques/Declined Credit Cards	\$35	\$35	
	Letters of Good Standing	\$25	\$25	
	Duplicate Receipts (when issued manually by the College)	\$10	\$10	Fee only applies if the College must print and mail the receipt. Most Registrants download these on their own.
Fees Related to the Inspection Program				
	Premises Registration fee	\$100	\$100	Although no change has been proposed, the notation that fees are payable within 30 days has been removed as the notation is not necessary.
	Regularly Scheduled 5-year Inspection	\$2,000	\$2,000	
	Inspection ordered by the Inspection Committee	\$2,000	\$2,000	
	Inspection of a new premises	\$2,500	\$2,500	

⁶ For an assessment or re-assessment ordered by the QA Committee or a panel thereof except for an assessment that occurs as a result of a random-type selection.

⁷ Fee for each notice sent by the CEO to the Registrant for failure to provide information or a form to the College within the specified timeframe.