

 <p>The College of Naturopaths of Ontario</p>	Policy Type GOVERNANCE PROCESS	COUNCIL POLICIES
	Title Addressing or Presenting to the Council	Policy No. GP27.00
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The Council of the College supports the principles of transparency, accountability and openness in its deliberations surrounding the regulatory framework for naturopaths and the Council’s management of the College. As such, it invites member of the public, Registrants of the College and stakeholders to address the Council on issues relevant to its role of regulating the profession in the public interest. Accordingly,

- 1 A portion of each regularly scheduled bi-monthly Council meeting will be designated as a period where the Council will hear from any individual who wishes to address the Council, subject to the conditions set out in this policy.
- 2 The Council, at a prior meeting, may identify matters on which it wishes to have presentations at future meetings. Matters to be heard at a meeting may not be related to an agenda item scheduled for a decision of the Council at the meeting.
- 3 Persons wishing to address the Council meeting must provide a written request to the Chief Executive Officer (CEO) no later than 14 days prior to the date of the meeting. Requests shall include a brief description of the specific matter to be addressed.
- 4 Presentations with respect to complaints or reports, disciplinary matters or specific Registrants will not be permitted.
- 5 Requests to address the Council on a specific item will be granted (generally in the order of the receipt of the requests), if approved by the Council Chair. The Council Chair shall give priority in the selection process to matters previously identified by the Council to be addressed. Persons not permitted to address the Council shall be so notified.
- 6 The Council Chair is not obligated to grant a request to address the Council, and the Council is not obligated to take any action on any presentation it receives.
- 7 The Council may limit the number of presentations heard at any one meeting.
- 8 Persons addressing the Council will be required to limit their remarks to ten minutes.
- 9 If a group wishes to make a submission, a single spokesperson for the group shall be identified.
- 10 Handout materials, such as copies of slides, may be distributed at the meeting by providing 16 copies to the CEO. Lengthier and more detailed written submissions on the topic may be submitted up to seven (7) days following the meeting, unless the topic of the presentation is a formal consultation being undertaken by the College for which the timeframes set out in the consultation shall apply.
- 11 Questions, outside of the timeframe for the presentation, shall not be permitted and only questions by the Council members may be posed. For clarity, this means that persons addressing the Council must make a presentation to the Council and may not merely spend their allocated time to pose questions to the Council on matters previously deliberated and decided upon.

DATE APPROVED	DATE LAST REVISED
July 31, 2019	January 27, 2021