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January 14, 2019

## News



### **Mandatory Patient Privacy Breach Reports due March 1**

In addition to taking immediate action if the privacy of a patient's personal health information has been breached, all health information custodians must report breaches to the [Information and Privacy Commissioner of Ontario \(IPC\)](#) each year.

Privacy breaches may include information about a patient that was stolen, lost, used without authority and/or disclosed without authority. Any regulated health professional who had at least one privacy breach of a patient's personal health information during the 2018 reporting year—from January to December, are required by law to complete the [online reporting questionnaire](#) by **Friday, March 1, 2019**.

**Do not submit a statistical report if you did not have any patient health information privacy breaches in 2018.** This [letter](#) from the IPC contains more information, including what NDs must report.

### **Notice of Registration Fee Change**

[The College by-laws \(Section 18.04\)](#) state that Member registration fees are adjusted annually by an amount equivalent to the change in the provincial Consumer Price Index. They also state that Members must be notified about the change in fees that occurs as a result of this automatic increase.

Registration fees for the coming year will be increased by **1.8%**, the inflationary rate published in the [Ontario Consumer Price Index](#).

Accordingly, fees for the registration year beginning April 1, 2019 will be as follows (including 13% HST)

Annual Registration Fee - General Class - \$1784.27

Annual Registration Fee - Inactive Class - \$894.96

Late Renewal Fee - All Classes - \$316.40

Reinstatement Fee - All Classes - \$273.46

To renew their registration, Members must pay the annual registration fee and complete the Information Return form by March 31, 2019. All Members for whom the College has a preferred email address will be sent a link in February to complete their renewal online. Members are encouraged to ensure their preferred email address is listed on their account page (accessible through our [website](#)).

Questions about the fee schedule for 2019 can be sent to [info@collegeofnaturopaths.on.ca](mailto:info@collegeofnaturopaths.on.ca)

### **Registration Renewal: Payment Plan 2019**

The College is again offering a registration fee Payment Plan Program on a trial basis for 2019 for Members who prefer to pay in installments rather than one lump sum.

The Program has three parts.

1. A mandatory enrollment fee of \$153 plus HST to cover the College's costs of running the Program.
2. An initial payment equal to 35% of the total fees due (including HST).
3. Nine equal monthly payments starting in May 2019 and ending in January 2020. The payments are estimated at \$128.86 per month for General class and \$64.64 for Inactive class and will be made by pre-authorized withdrawal from the Member's bank account.

**The deadline to enroll is March 22, 2019.** Information about the Program is available on our website under [Membership and Registration](#) under the 'What We Do' tab.

**The College does not automatically re-enroll Members who participated in the program in 2018. If you wish to participate in 2019, you will need to re-enroll and pay the enrollment fee.**

Members who participate in this pilot program **must not** pay their 2019 registration fees through the College's online system when renewals formally launch on February 14, 2019.

### **Patient Rights Document Consultation**

Like all health regulatory Colleges in Ontario, the College of Naturopaths of Ontario has a Patient Relations Committee that is responsible for enhancing relations between patients and Members (as per the Health Professions Procedural Code under the [Regulated Health Professions Act](#)).

As one of the newer regulatory Colleges, we are working to expand our patient relations program, including information for patients.

The College is seeking feedback and ideas about what you would like your patients to know when it comes to their rights. Visit our [website](#) for more information.

### **We are looking for volunteers!**

We are seeking NDs to sit on Statutory and Non-Statutory College Committees and the newly-created Investment Advisory Committee, and to serve as Examiners for 2019.

Members can earn up to 18 Category B CE credits over their three-year reporting period for time spent volunteering. Volunteers also receive \$150 per day for the work they do on the College's behalf. Read more about each position and how to apply on our [website](#).

# FAQ



Each News Bulletin highlights a practise-related FAQ and response from our [Regulatory Education Specialist](#).

#### **What devices does the College allow me to use with patients?**

The College does not maintain a list of devices that Members may use. The following criteria apply when considering whether to use a device in the process of assessing and treating patients.

- The device must be approved for use by Health Canada as per the [Medical Devices Active Licence Listing](#).
- The device must be used for the purpose for which it was approved.
- The use of the device is within the scope of practice of the profession in Ontario.
- The Member must have the knowledge, skill and judgment to use the device safely, competently and ethically within the context of a naturopathic assessment and treatment plan.

## Deadlines & Reminders



#### **Upcoming Council Meeting January 30**

This is open to Members and the public. Please register with us ahead of time if you would like to attend. Meeting materials will be posted on our [website](#) in advance of the meeting.

#### **Council Elections**

Council elections were initiated on December 3, 2018 with a Call for Nominations in Districts 1, 3 and 5. At the close of nominations on January 4, 2019, one nomination had been received in each of Districts 1 and 5 and no nominations in District 3.

The College Council is pleased to announce that Dr. Kim Bretz, ND of Waterloo has been elected by acclamation in District 1 and Dr. Brenda Lessard-Rhead, ND of Aurora has been elected by acclamation in District 5. Congratulations to both Members on their election.

A Supplemental Election will be initiated in District 3 shortly to once again seek nominations for that position on the Council.

### **Upcoming Exam Dates**

[Ontario Clinical Examination \(Practical\): February 10, 2019](#)

[Ontario Clinical Sciences Exam: June 27, 2019](#)

[Ontario Prescribing and Therapeutics Exam: June 23, 2019](#)

[Ontario IVIT Exam: May 5, 2019](#)

## Practice Resources



Quick links to helpful information on our website.

- [\*Advertising to, and treating, cancer patients\*](#)
- [Standards of Practice and Guidelines](#)
- [List of tests an ND can order](#)
- [Forms and handbooks](#) for practice-related topics, including inspections, QA/CE and more

**Read our latest blog posts.** Members and the public are encouraged to comment and engage.

- [\*Who Files Complaints?\*](#)

- [\*NDs and the legalization of cannabis\*](#)
- [\*You received a complaint, now what?\*](#)
- [\*Until death do us part\*](#)
- [\*Improving the safety and quality of IVIT care\*](#)

Our 2017- 18 Annual Report is now available in [French](#).

College of Naturopaths of Ontario

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The College works on the assumption that all members receive and review all of our emails.

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