



February 21, 2020

## News



### Registration Renewal 2020 now open

All Members\* were sent an e-mail on February 14, 2020 announcing that registration renewal is now open.

**The renewal deadline is March 31, 2020. (Note the new time of 5 p.m.)**

Things to do now:

- **NEW: Advertising Self-Assessment** – As always, Members renewing in the General class must complete the QA Self-Assessment and make a legal declaration on their renewal that they have done so. This year, the College has created a new Self-Assessment tool focused on advertising. This new questionnaire replaces the previous Self-Assessment tool that addressed the core competencies and all of the standards of practice. It will take you about 30 minutes to complete. [Visit our website](#) for full details or [access the questionnaire](#).
- **Changing registration class?** – March 17, 2020 is the deadline for [class change applications](#) (General and Inactive). Class changes must be approved before you can renew your registration in the new, requested class. Otherwise, you will have to renew in your current class and may end up having to pay more (e.g., if changing from General to Inactive class). **Registration renewal fees are non-refundable. Class change applications received after March 17, 2020 will not be processed until April 1, 2020.**
- **Make sure your insurance is current** – Your professional liability insurance should always be up to date to avoid possible suspension of your certificate of registration and having to pay a reinstatement fee of \$279.11\*\*. Incorrect or inconsistent information identified during renewal will result in issuance of a Notice of Correction and you will be charged an administrative fee of \$56.50\*\*.

- **Your registered name** – If the name displayed on your Information Return or College account is different from your current legal name, please [submit a Name Change form](#) and payment of \$56.50\* now to avoid potential processing delays later. Changing your name is not part of registration renewal and cannot be done online.

*\*who have a current preferred e-mail address on file with the College*

*\*\*HST included*

**Renew Now**

**Online resources include:**

- [Information Return Guides](#) for General and Inactive classes of registration,
- a [pre-recorded webinar](#), including tips for newly-registered NDs who are renewing for the first time, and
- our [Renewal Schedule](#) which lists important dates and deadlines.

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### **Mandatory reporting of coronavirus**

At the end of January, the College e-mailed its Members about the need for mandatory reporting of the coronavirus. On January 22, 2020, the 2019 Novel coronavirus (2019-nCoV) was added as a designated disease reportable under the Ontario's public health legislation, enabling local public health units to quickly and effectively take all necessary measures to investigate, complete lab tests, and do case and contact management to prevent and control further spread of the virus.

Naturopaths have a responsibility to report suspected cases of the Novel coronavirus to their [local public health unit](#).

In addition to [information for the public](#), the Ministry of Health has created a [web page](#) for use by health care workers on the 2019-nCoV. This web page will be updated regularly and Members are encouraged to review the information. The Ministry has also developed an initial guidance document for primary care providers.



Interested? Want to find out more? E-mail us at [volunteers@collegeofnaturopaths.on.ca](mailto:volunteers@collegeofnaturopaths.on.ca) or

visit our [volunteer opportunities page](#). We are looking for both members of the public and the profession to fill a variety of roles.

## FAQ



This News Bulletin highlights a practice-related FAQ and response from our [Manager, Professional Practice](#).

**I was recently contacted by the family of a deceased patient asking for the patient's health information. Can I release this information to the family?**

The *Personal Health Information Protection Act, 2004* (PHIPA) allows you to release health information to an estate trustee, executor or person who has assumed responsibility for the administration of the deceased person's estate upon their request. You should document in the file who the health information has been given to and the proof they provided showing that they have the authority to request the information.

For more information go to the [Information and Privacy Commissioner of Ontario's website](#).

## Deadlines & Reminders



- **Annual reporting of health information privacy breach statistics**

In addition to taking immediate action if the privacy of a patient's personal health information has been breached, all health information custodians (including NDs) [must report privacy breach annually](#) to the Information and Privacy Commissioner of Ontario (IPC). The deadline is **Friday, February 28, 2020**. **Please be aware that the IPC updated the deadline to fall on a weekday.**

- Registration for the **IVIT Exam** opens March 23, 2020 and closes April 13, 2020.
- **Next Council meeting:** April 29, 2020. Meetings are open to the public and College Members. Seating is limited, so please [register in advance](#) if you would like to attend.

# Practice Resources



**Guideline spotlight:** [Informed Consent](#).

Access the tip sheet of [Informed Consent Dos & Don'ts](#).

## Read our latest blog posts!

- [\*9 things to know if you're renewing your registration for the first time\*](#)
- [\*5 reasons to volunteer with the College\*](#)
- [\*Facts & Stats from our last fiscal year \[infographic\]\*](#)
- [\*Myth Busters – Common misconceptions\*](#)
- [\*The Public Register: an important patient resource\*](#)

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