The College of Naturopaths of Ontario

Council Meeting
150 John St., 10th Floor
Toronto, Ontario
October 18, 2017

APPROVED MINUTES

Present:

Professional Members
Dr. Kim Bretz, ND (3:3)
Dr. Shelley Burns, ND (3:3)
Dr. Karim Dhanani, ND (3:3)
Dr. Tara Gignac, ND (3:3)
Dr. Rosemary Hnatiuk, ND (3:3)
Dr. Jordan Sokoloski, ND (3:3)
Dr. George Tardik, ND (2:3)

Public Members
Dr. Harpal Buttar, PhD (3:3)
Dianne Delany (3:3)
Deborah Haswell (3:3)
Scott Sawler (1:1)
Barry Sullivan (3:3)

Regrets:
Dr. Danielle O'Connor, ND (2:3)
R. Gail Goodman (2:3)

Staff
Andrew Parr, CAE, Registrar

Guests
Rebecca Durcan, Legal Counsel
Natasha Danson, Legal Counsel
Margot White, Director, Communications Lead, Community Engagement
Erica Laugalys, Manager, Examinations and Entry-to-Practice
Jessica Maleganeas, Quality Assurance Administrator (minute-taker)

Observers
Sam Eskenasi, Manager, Government & Regulatory Affairs, OAND
Dr. Rick Olazabal, ND
John Wellner, CEO, OAND

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1. Call to Order and Welcome

Tara Gignac, ND, President called the meeting to order at 9:05 a.m. She welcomed everyone to the meeting and recognized Mr. Scott Sawler, a newly appointed public member to the Council. She invited Mr. Sawler to introduce himself to the Council.

2. Consent Agenda

2.01 Review of Consent Agenda

The materials included with the Consent Agenda were circulated to members of Council in advance of the meeting. The President asked if there were any items to move to the main agenda for discussion. There were none.

MOTION:	To approve the Consent Agenda as presented.
MOVED:	George Tardik
SECOND:	Kim Bretz
CARRIED.	

3. Main Agenda
3.01 Review of the Main Agenda
A draft of the Main Agenda, along with the documentation in support of the meeting had been circulated in advance of the meeting. The President asked if there were any items to be added to the agenda. There were none.

MOTION:	To approve the Main Agenda as presented.
MOVED:	Jordan Sokoloski
SECOND:	George Tardik
CARRIED.	

3.02 Declarations of Conflicts of Interest
The President asked Council members if there were any conflicts to declare. No conflicts were declared.

4. Monitoring Reports
4.01 President's Report
The President provided a verbal report, and responded to questions regarding various activities undertaken since the last Council meeting including a future meeting with Regulators and the new exams in Ontario.

MOTION:	To accept the President's Report as presented.
MOVED:	Barry Sullivan
SECOND:	Deborah Haswell
CARRIED.	

4.02 Registrar's Report
The Registrar's Report was circulated to Council in advance of the meeting. Mr. Parr provided a brief update on various sections of the report and responded to questions that arose during the discussion that followed.

MOTION:	To accept the Registrar's Report as presented.
MOVED:	Kim Bretz
SECOND:	Shelley Burns
CARRIED.	

5. Council Governance Policy Confirmation
5.01 Review/Issues Arising
5.01(a) Council-Registrar Linkage Policies
Council members were provided with the approved Council-Registrar Linkage Policies in advance of the meeting. No issues were noted at this time.

5.01(b) Governance Process Policies

Council members were provided with the approved Governance Process Policies in advance of the meeting. No issues were noted at this time.

5.01(c) Executive Limitations Policies
Council members were provided with the approved Executive Limitations Policies in advance of the meeting. No issues were noted at this time.

5.02 Detailed Review
5.02(a) Ends Policies
Council members were provided with the approved Ends Policies in advance of the meeting. The Registrar briefly reviewed each policy and responded to questions that arose. No issues were noted at this time.

6. Business
6.01 By-Law Amendment Consultation
A briefing of the proposed amendments to the by-laws was circulated to Council members in advance of the meeting. Mr. Parr provided a verbal summary of the proposed amendments. Council members discussed the amendments and asked questions where necessary. It was noted that the majority of the changes that were proposed were the result of Royal Assent being given to the *Protecting Patients Act, 2017.* The Act requires all health regulatory colleges to publish information on their respective public registers. Most of the changes incorporated into the legislation have already been enacted by the College through its by-laws.

MOTION:	To approve the proposed by-law amendments as amended.
MOVED:	Deborah Haswell
SECOND:	Dianne Delany
CARRIED.	

6.02 2018 Proposed Council Meeting Dates
A briefing note detailing proposed meeting dates for the Council was circulated in advance of the meeting. Council members discussed and agreed upon the proposed meeting dates for 2018.

MOTION:	To approve the dates for Council meetings in 2018.
MOVED:	Barry Sullivan
SECOND:	Rosemary Hnatiuk
CARRIED.	

6.03 Prescribing Survey Update
Margot White, Director of Communications for the College provided the Council with an update of the prescribing survey that the College had conducted. She reported that while the level of participation was low, it was generally considered to be statistically relevant and that it could be relied upon as a gauge of the views of the profession about the examination.

Ms. White informed Council of the next steps, which include the Registration Committee reviewing the College's Examinations policy and discussing potential amendments. There will also be a

communications strategy developed to correct any misperceptions and promote the value of the exam. Council members discussed and asked questions about the results of the survey.

6.04 Policy GP25.00 – Evidence-Based Decision-making Policy
In advance of the meeting, Council members had been provided with a draft evidence-based decision-making policy. Mr. Parr summarized the policy and answered questions. It was agreed that the decision-making policy would be helpful going forward. The Council agreed that the policy should be used as a guideline in order to monitor areas for changes and/or improvement; therefore, the policy should not yet be approved.

6.05 Organizational Performance Review
A briefing note and draft documents in support of the Organizational Performance Review were circulated in advance of the meeting. Mr. Parr provided a verbal summary of the Organizational Performance Review. Council members discussed suggestions on how to develop a rating system that is more appropriate to the content of the Performance Review, as currently it may be too complicated. The Council agreed that the rating system should be changed based on their discussions and that the Executive Committee should review these changes and provide the necessary approvals for the Council.

6.06 Scheduled Substance Review
A briefing note on behalf of the Scheduled Substance Review Committee had been circulated in advance of the meeting. Deborah Haswell provided Council with an update of the Scheduled Substance Review Committee's (SSRC) priorities recommendation for substances and labs.

Ms. Haswell outlined for the Council the process for review of substances and labs and articulated that the recommendations brought forward were simply to seek Council's approval for further investigation. Ms. Haswell went on to explain that the SSRC is recommending that the College investigate the ability to list drugs and substances by category instead of individually; at the same time the SSRC is recommending further investigation into the drugs/substances included in the Council materials.

The Council raised concerns with the proposed plan, which included the amount of work and research for the SSRC. The Council discussed a few of the issues, including whether Heparin (Lock Flush) was used appropriately and whether genetic testing was used for diagnostic purposes.

The Council agreed to review the recommendations from the Committee sequentially, beginning with the first priority identified, which was seeking amendments to the *Naturopathy Act, 2007*. It was noted that the amendments would allow the Council to authorize categories of drugs for use by Members as opposed to listing specific drugs themselves. After some discussion, it was noted that the concerns around access to heparin as a lock flush arise out of the lack of authority of the Council to make a regulation governing in office procedures. It was agreed that this should be reflected in the request to amend the Act.

MOTION:	To approve the SSRC recommendation to seek an amendment to the *Naturopathy Act, 2007* to allow for drugs by category as opposed to by individual drugs and to make a regulation governing in-office procedures of Members.
MOVED:	Karim Dhanani
SECOND:	George Tardik
CARRIED.	1 abstained

The Council considered the proposed priorities set out in Appendix 1 of the Committee's briefing. Again, it was noted that the Council was only approving that the SSRC investigate these drugs as opposed to approving that they be added to the General Regulation.

MOTION:	To approve that the SSRC further investigates the list of priority drugs as set out in Appendix 1 as presented.
MOVED:	Karim Dhanani
SECOND:	George Tardik
CARRIED.	

MOTION:	To amend the list in Appendix 1 to remove Heparin (Lock Flush) from Priority 1 and to include it as part of the Legislative Amendment priority.
MOVED:	Shelley Burns
SECOND:	Deborah Haswell
CARRIED.	

Finally, the Council considered the list of proposed laboratory tests. The Council discussed the list at length noting concerns around some tests that may not be accurately used for diagnostic purposes. The Committee noted that this was the kind of information that would come forward as part of its investigation and as such, would be the basis for the inclusion of such tests in future recommendations to the Council.

MOTION:	To approve that the SSRC further investigates the list of Priority 1 labs as presented.
MOVED:	Rosemary Hnatiuk
SECOND:	Deborah Haswell
CARRIED.	2 opposed.

6.07 NPLEX and CONO Examinations
The President provided a verbal summary of the communications with NPLEX. The President informed the Council that there will be a meeting held in November to discuss potential partnerships and examination changes with NPLEX. An update of that meeting is to be given at the next Council meeting.

MOTION:	To accept all the communication documents surrounding NPLEX and Exams.
MOVED:	Deborah Haswell
SECOND:	Rosemary Hnatiuk
CARRIED.	

7. Education
7.01 Presentation – Legal Responsibility as Employers
Natasha Danson, Legal Counsel, provided the Council with a review of their obligations as employers to their staff. Ms. Danson went into details of Employment Standards Act (ESA), the Accessibility for Ontarians with Disabilities Act (AODA) and non-legal obligations.

8. Other Business

9. Next Meeting
9.01 Next Meeting
The next scheduled Council meeting is set for January 24, 2018.

10. Adjournment
10.01 Motion to Adjourn
The President asked for a motion to adjourn the meeting at 2:57 p.m.

MOTION:	To adjourn the meeting.
MOVED:	Dianne Delany
SECOND:	Rosemary Hnatiuk