The College of Naturopaths of Ontario

Council Meeting
150 John St., 10th Floor
Toronto, Ontario
July 25, 2018

DRAFT MINUTES

Council		
Present		**Regrets**
Dr. Shelley Burns, ND (2:2)		Dr. Kim Bretz, ND (1:2)
Dr. Karim Dhanani, ND (1:2)		Dr. Harpal Buttar, PhD (1:2)
Dr. Tara Gignac, ND (2:2)		Ms Dianne Delany (1:2)
Ms. R. Gail Goodman (1:2)		Dr. Danielle O'Connor, ND (1:2)
Ms. Deborah Haswell (1:2)		Mr. Scott Sawler (0:2)
Dr. Rosemary Hnatiuk, ND (2:2)		
Mr. Samuel Laldin (2:2)		
Dr. George Tardik, ND (2:2)		
Dr. Jordan Sokoloski, ND (2:2)		
Mr. Barry Sullivan (2:2)		
Guests		**Observers**
Dr. Sean Armstrong, ND, Chair, Inspection Committee		Sam Eskenasi, OAND
Thomas Kriens, CPA, Auditor		Kristina Muscat, MOHLTC
Dr. Erin Psota, ND, Chair, ICRC		Dr. Jiwoon Min, ND
Dr. Elena Rossi, ND, Chair, Audit Committee		
Staff Support		
Andrew Parr, CAE, Registrar & CEO		
Dr. Mary-Ellen McKenna, ND (Inactive), Manager, Inspection Program		
Lexie Maister, Policy Analyst		

1. Call to Order and Welcome

The President, Dr. Tara Gignac, ND, called the meeting to order at 9:07 a.m. She welcomed everyone to the meeting. She welcomed Dr. Sean Armstrong, Chair of the Inspection Committee, Thomas Kriens, Auditor, Dr. Eric Psota, Chair of the Inquiriesc Complaints and Reports Committee and Dr. Elena Rossi, Chair of the Audit Committee to the meeting.

2. Consent Agenda
2.01 Review of Consent Agenda
The materials included with the Consent Agenda were circulated to members of Council in advance of the meeting. The President asked if there were any items to move to the main agenda for discussion.

There were none.

MOTION:	To approve the Consent Agenda as presented.
MOVED:	Deborah Haswell
SECOND:	Jordan Sokoloski, ND
CARRIED.	

3. Main Agenda
3.01 Review of the Main Agenda
A draft of the Main Agenda, along with the documentation in support of the meeting had been circulated in advance of the meeting. The President asked if there were any items to be added to the agenda.

There were none.

MOTION:	To approve the Main Agenda as presented.
MOVED:	Samuel Laldin
SECOND:	Barry Sullivan
CARRIED.	

3.02 Declarations of Conflicts of Interest
The President asked Council members if there were any conflicts to declare. No conflicts were declared.

4. Monitoring Reports
4.01 President's Report
The President provided a verbal report on her activities since the last Council meeting, and welcomed questions from the Council.

MOTION:	To accept the President's Report as presented.
MOVED:	Barry Sullivan
SECOND:	Karim Dhanani, ND
CARRIED.	

4.02 Registrar's Report
The Registrar's Report was circulated to Council in advance of the meeting. Mr. Parr provided highlights from his report, noting that as this report was for the first quarter of the new fiscal and operating year, the

format has been altered to reflect the new operational plan. Mr. Parr highlighted several activiites under way and responded to questions that arose during the discussion that followed.

MOTION:	To accept the Registrar's Report as presented.
MOVED:	Samuel Laldin
SECOND:	Karim Dhanani, ND
CARRIED.	

5. Council Governance Policy Confirmation
5.01 Review/Issues Arising
5.01(a) Governance Process Policies
Council members were asked if they had any questions or matters to note with respect to the Governance Process policies based on the reports received. No issues were noted at this time.

5.01(b) Council-Registrar Linkage Policies
Council members were asked if they had any questions or matters to note with respect to the Council-Registrar Linkage policies based on the reports received. No issues were noted at this time.

5.01(c) Ends Policies
Council members were asked if they had any questions or matters to note with respect to the Ends policies based on the reports received. No issues were noted at this time.

5.02 Detailed Review – Executive Limitations Policies
The Chair asked if there were any Executive Limitations policies which the Council wished to revew in detail based on the reports received. There were none.

6. Business
6.01 Audit Report and Audited Financial Statements
The Chair welcomed Dr. Elena Rossi, ND, Chair of the Audit Committee and Thomas Kriens, Auditor to the meeting. He invited both to present their reports.

Mr. Kriens presented the Audit Report and the Audited Financial Statements and Dr. Rossi, ND presented the Audit Committee Report. They noted no concerns nor risks as a result of the audit. The Council dicussed the reports and posed several questions to Mr. Kriens and Dr. Rossi, ND.

MOTION:	To accept the Audit Committee Report, the Auditor's Report and the Audited Financial Statements as presented.
MOVED:	Barry Sullivan
SECOND:	Karim Dhanani, ND
CARRIED.	

In reviewing the Audit Report, Council members had questions regarding the change in assets allocated to patient relations support funding. Dr. Shelley Burns, ND, Chair of the Patient Relations Committee, spoke to the legislative changes leading to the Committee's decision to reserve higher funds for this program.

6.02 Inspection Program Policies
The Chair welcomed Dr. Mary-Ellen McKenna, ND (Inactive), Manager, Inspection Program, and invited her to present to Council the proposed amendments to the Inspecton Program Policies.

A briefing note setting out the proposed changes to the Inspection Program policies was circulated in advance of the meeting. Dr. McKenna ND (Inactive) presented the changes and invited questions from Council, of which were none.

MOTION:	To approve the amendments to the Inspection Program policies as presented.
MOVED:	Barry Sullivan
SECOND:	George Tardik, ND
CARRIED.	

6.03 CAND Cannabis Announcement
A copy of the recent announcement from the Canadian Association of Naturopathic Doctors was included in the materials circulated in advance of the meeting. The Registrar noted that this item was included as an informational item but not included in the Consent Agenda as it was likely that Council members would want to comment on it. He also noted that the College had issued its own communication of clarification which was disseminated at the meeting.

The Council held a brief discussion on the announcement and the future changes surrounding cannabis in Canada.

6.04 Annual Statutory Committee Reports
Andrew Parr, CAE, Registrar and CEO of the College addressed the Council on this topic. He noted that the Statutory Committees are required to present to the Council an annual report setting out their activities during the past year. These reports are then used as part of the College's Annual Report which will be relased in the early fall.

The Chair noted that the Executive Committee, in reviewing the draft agenda for this meeting of the Council, identified that receiving these reports represented an ideal opportunity for a learning. It was felt that because individual members of Council tend to be focused on their own committee work, they may not have an awareness of the roles of the other Committees. Therefore, all Committee Chairs were invited to the meeting to not only present the reports but also provide an overview of the Committee activities.

MOTION:	To accept the annual reports of the Statutory Committees as presented.
MOVED:	Deborah Haswell
SECOND:	Karim Dhanani, ND
CARRIED.	

7. Education
7.01 Roles and Responsibilities of Committees
Each Committee Chair presented a brief overview of the roles and responsibilities of their Committees. After each presentation, the Council paused for an opportunity for members of Council to pose questions.

The Chair thanked Dr. Erin Psota, Chair of the ICRC, Dr. Sean Armstrong, ND, Chair of the Inspection Committee and Dr. Elena Rossi, ND, Chair of the Audit Committee for attending this portion of the meeting and providing the overview that they had.

8. Other Business

There was none.

9. In Camera
9.01 Organizational/Registrar Performance Review

MOTION:	That the Council move to an in camara session pursuant to section 7(2)(d) of the Health Professions Procedural Code, Schedule 2 of the Regulated Health Professions Act, 1991 in order to discuss personnel matters, namely, the performance review of the Registrar.
MOVED:	Barry Sullivan
SECOND:	Karim Dhanani, ND
CARRIED.	

All staff and guests were excused from the meeting as the Council went in camera.

10. Next Meeting
10.01 Next Meeting
The President noted for the Council that the next regularly scheduled Council meeting is set for October 24, 2018.

10. Adjournment
10.01 Motion to Adjourn
The President asked for a motion to adjourn the meeting at 3:13 p.m.

MOTION:	To Adjourn the meeting.
MOVED:	Deborah Haswell
SECOND:	Karim Dhanani, ND