



The College of Naturopaths of Ontario

**Council Meeting**  
**150 John St., 10<sup>th</sup> Floor**  
**Toronto, Ontario**  
**April 25, 2018**

**MINUTES**

<b>Council</b>	
<b>Present</b>	<b>Regrets</b>
Dr. Kim Bretz, ND (1:1)	Dr. Karim Dhanani, ND (0:1)
Dr. Shelley Burns, ND (1:1)	Ms. R. Gail Goodman (0:1)
Dr. Harpal Buttar, PhD (1:1)	Ms. Deborah Haswell (0:1)
Ms Dianne Delany (1:1)	Mr. Scott Sawler (0:1)
Dr. Tara Gignac, ND (1:1)	
Dr. Rosemary Hnatiuk, ND (1:1)	
Mr. Samuel Laldin (1:1)	
Dr. Danielle O'Connor, ND (1:1)	
Dr. George Tardik, ND (1:1)	
Dr. Jordan Sokoloski, ND (1:1)	
Mr. Barry Sullivan (1:1)	
<b>Guests</b>	<b>Observers</b>
Rebecca Durcan, Legal Counsel	John Wellner, OAND
	Sam Eskenasi, OAND
<b>Staff Support</b>	
Andrew Parr, CAE, Registrar & CEO	
Jeremy Quesnelle, Deputy Registrar	
Margot White, Director of Communications	
Erica Laugalys, Director of Registration and Examinations	
Jessica Maleganeas, QA Administrator	
Lexie Maister, Policy Analyst	

### 1. Call to Order and Welcome

The President, Dr. Tara Gignac, ND, called the meeting to order at 9:18 a.m. She welcomed everyone to the meeting. The President introduced Sam Laldin, Public Member to address the Council with regards to the van attack that happened in Toronto on Monday April 23, 2018. Mr. Laldin requested Council stand for a moment of silence to honour those victims.

MOTION:	To have a moment of silence for those impacted by the Monday April 23, 2018 incident.
MOVED:	Sam Laldin
SECOND:	Kim Bretz, ND
CARRIED.	

### 2. Election of Officers and the Executive Committee

The President asked the Registrar to assume the role of chairing the meeting in order to oversee the election of Officers and members of the Council to the Executive Committee.

The Registrar informed the Council that after one nomination had been withdrawn for the position of Vice President, there was now one nomination for each of the Officer positions and Directors-at-large positions on the Executive Committee. With the permission of the Council, he dispensed with the formality of electing each position and announced the following individuals as elected by acclamation, as follows:

Elected to the position of President: Dr. Tara Gignac, ND.

Elected to the position of Vice President: Deborah Haswell, public member.

Elected to the position of public member on the Executive Committee: Dianne Delany, public member.

Elected to the two positions of professional members on the Executive Committee: Dr. Shelley Burns, ND and Dr. Kim Bretz, ND.

Mr. Parr congratulated the members on their election and returned the role of chair over to the President: Dr. Tara Gignac, ND.

### 3. Consent Agenda

#### 3.01 Review of Consent Agenda

The materials included with the Consent Agenda were circulated to members of Council in advance of the meeting. The President asked if there were any items to move to the main agenda for discussion.

There were none.

MOTION:	To approve the Consent Agenda as presented.
MOVED:	George Tardik, ND
SECOND:	Sam Laldin
CARRIED.	

#### 4. Main Agenda

##### 4.01 Review of the Main Agenda

A draft of the Main Agenda, along with the documentation in support of the meeting had been circulated in advance of the meeting. The President asked if there were any items to be added to the agenda.

There were none.

MOTION:	To approve the Main Agenda as presented.
MOVED:	Jordan Sokoloski, ND
SECOND:	George Tardik, ND
CARRIED.	

##### 4.02 Declarations of Conflicts of Interest

The President asked Council members if there were any conflicts to declare. No conflicts were declared.

#### 5. Education/Orientation

##### 5.01 Legal and Fiduciary Responsibilities

Rebecca Durcan, General Counsel for the College provided the Council with a re-orientation to the legal and fiduciary responsibilities as members of Council, assuring Council that this refresher was preventative and not reactive. She engaged the Council in discussion by providing scenarios that highlighted practical application of key issues around diligence and respect that typically challenge members of Boards of Directors.

##### 5.02 Governance Model Overview

Andrew Parr, Registrar and CEO, provided the Council with a re-orientation to the structure of governance model of the Council. He also presented a number of scenarios for members of Council to discuss regarding inherent challenges in operating under a modified policy governance model.

#### 6. Monitoring Reports

##### 6.01 President's Report

The President provided a verbal report on her activities since the last Council meeting, and responded to Council questions.

MOTION:	To accept the President's Report as presented.
MOVED:	Dianne Delany
SECOND:	Barry Sullivan
CARRIED.	

##### 6.02 Registrar's Report

The Registrar's Report was circulated to Council in advance of the meeting. Mr. Parr provided highlights from his report, highlighting the volume of work that the College had delivered in the reporting period, the status of, Scheduled Substances Review Committee' work, and related processes. Mr. Parr responded to questions that arose during the discussion that followed.

MOTION:	To accept the Registrar's Report as presented.
MOVED:	Shelley Burns, ND

SECOND:	Danielle O'Connor, ND
CARRIED.	

**7. Council Governance Policy Confirmation**

**7.01 Review/Issues Arising**

**7.01(a) Executive Limitations Policies**

Council members were provided with the approved Ends Policies in advance of the meeting. No issues were noted at this time.

**7.01(b) Council-Registrar Linkage Policies**

Council members were provided with the approved Governance Process Policies in advance of the meeting. No issues were noted at this time.

**7.01(c) Ends Policies**

Council members were provided with the approved Executive Limitations Policies in advance of the meeting. No issues were noted at this time.

**7.02 Detailed Review - Governance Process Policies**

As many of these policies had been covered as part of the reorientation portion of the meeting, the Registrar briefly reviewed each policy and responded to questions that arose. No issues were noted at this time.

**8. Business**

**8.01 Regulation of Health Professions in the Modern World**

An article that appeared in the Toronto Star on March 25, 2018 was included in the materials circulated in advance of the meeting. Mr. Parr noted that several members of the Council had commented on the article and indicated an interest in discussing the topic as part of Council.

Mr. Parr identified several important areas of potential change, including reducing the number of Colleges, the size of College Councils to 10-12 members, eliminating the election of Council members, making all appointments of both professional and public members competency-based, merging some Colleges based on profession clusters, and removing Council members from Statutory Committees.

The Council briefly discussed the matters. Council expressed concerns with the potential changes that could happen in the future with regards to self-regulation in the province. The Council agreed to do nothing at this time as there is an upcoming provincial election, and to see the priorities of the new government after the election.

**8.02 Operational Plan**

Mr. Parr was joined by Jeremy Quesnelle, Deputy Registrar, Margot White, Director of Communications and Erica Laugalys, the newly appointed Director of Registration and Examinations. He noted that this group formed the Senior Management Team of the College and were directly involved in all operational and non-statutory decision-making. The Senior Management Team together presented the draft Operational Plan for 2018-2020. Mr. Parr noted that the changes to the Operational Plan for 2018-2020 are directly responsive to the audit done by the Ontario Fairness Commissioner; specifically noting that the major change in the operational plan is shifting the focus to PLAR and the creation of the College examinations. Mr. Parr explained that financial and human resources within the College will be shifting to accommodate the focused priorities. Council asked questions and made comments where appropriate.

MOTION:	To accept the Operational Plan as presented.
MOVED:	Barry Sullivan
SECOND:	Dianne Delany
CARRIED.	

**8.03 Capital and Operating Budget**

A briefing note setting out a proposed amendment to the Capital Budget and providing the Council with the background to and substance of a proposed Operating Budget was circulated in advance of the meeting. Mr. Parr reviewed the highlights of the budget noting in particular that it was tied directly to the Operational Plan and that the funding was necessary to produce the desired results in the coming year.

The members of Council posed a number of questions to which the Senior Management Team responded.

MOTION:	To accept the amended Capital Budget and the Operating Budget as presented.
MOVED:	Sam Laldin
SECOND:	Dr. Harpal Buttar, PhD
CARRIED.	

**8.04 Prescribing and Therapeutics Policy Amendments**

A briefing note setting out the rationale for proposed amendments to the policy governing the Prescribing and Therapeutics course and examination was circulated in advance of the meeting. Dr. Danielle O'Connor, ND, Chair of the Registration Committee provided the Council with background information and outlined the proposed amendments.

The Council discussed the changes and posed questions to the Registration Committee Chair and Director of Registration and Examinations.

MOTION:	To approve the amendments to the Prescribing and Therapeutics Policy as presented.
MOVED:	Jordan Sokoloski, ND
SECOND:	George Tardik, ND
CARRIED.	

**8.05 Examination Appeals Policy Amendments**

Dr. George Tardik, ND, Chair of the Examination Appeals Committee, provided the Council with an overview of the proposed amendments to the Examination Appeals Policies. He and the Director of Registration and Examinations responded to questions posed by members of Council.

MOTION:	To approve the amendments to the Examinations Appeals Policy as presented.
MOVED:	Sam Laldin
SECOND:	Dianne Delany
CARRIED.	

### 8.06 Committee Appointments

Dr. Tara Gignac, Chair of the Executive Committee, briefed the Council on the Committee appointments process. She noted that the Registrar and staff had sought additional non-Council volunteers from among the Members of the profession as well as sought submissions from Council members on their Committee preferences. The Registrar had made preliminary recommendations based on those submissions and the Executive Committee met during the lunch break of this Council meeting to review and finalize Committee appointments.

The slate of appointments was circulated at the meeting. The Executive Committee Chair invited Council members to provide their feedback. Some Council members whose appointments were adjusted expressed concern over a change to their meeting schedule. The Registrar, Deputy Registrar, and President assuaged the Council that the College will be understanding of sporadic and reasonable missed meetings due to the change, and determined the new Committee appointments will be effective as of May 1, 2018 to provide minimal disruption to upcoming meetings.

MOTION:	To approve the Committee appointments as presented.
MOVED:	George Tardik, ND
SECOND:	Dr. Harpal Buttar, PhD
CARRIED	

### 8.07 Complaints and Discipline Briefing

Mr. Parr noted that this briefing was scheduled as part of the Annual Schedule in Council policy. Jeremy Quesnelle, Deputy Registrar, and Natalia Vasilyeva, Manager of Complaints and Discipline, had prepared this briefing for information purposes. Mr. Parr and Mr. Quesnelle provided Council with a verbal summary of the ICRC and Discipline Processes.

The President invited members of Council to pose any questions that they may have based on this briefing.

### 9. Other Business

There was none.

### 10. Next Meeting

#### 10.01 Next Meeting

The President noted for the Council that the next regularly scheduled Council meeting is set for July 25, 2018. Council requested the meeting be moved ahead to July 18, 2018. Mr. Parr will send Council members a survey via e-mail to gather a vote for the potential change in the date.

### 10. Adjournment

#### 10.01 Motion to Adjourn

The President asked for a motion to adjourn the meeting at 4:03 p.m.

MOTION:	To Adjourn the meeting.
MOVED:	George Tardik, ND
SECOND:	Danielle O'Connor, ND