

 The College of Naturopaths of Ontario	Policy Type <b>GOVERNANCE PROCESS</b>	<b>COUNCIL POLICIES</b>
	Title  <b>Role of the Council Chair</b>	Policy No.  GP05.06
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*The Council Chair assures the integrity of the Council's governance processes and, secondarily, represents the Council to outside parties in a defined manner.*

Accordingly,

- 1 The result of the work of the Council Chair is that the Council acts in a manner that is in keeping with the rules legitimately imposed upon it from outside the organization and by its own governance policies and processes, including but not necessarily limited to all of the following.
  - a) The *Regulated Health Professions Act, 1991*, including Schedule 2, the Health Professions Procedural Code, with specific attention to section 3(1), the Objects of the College, and the regulations made under that Act.
  - b) The *Naturopathy Act, 2007*, and the regulations made under that Act.
  - c) The by-laws of the College.
  - d) The Council's Ends policies, Council-CEO linkage policies and Governance Process policies.
  
- 2 The authority of the Council Chair is as it is set out in the foundational documents enumerated in paragraph 1 and includes the following duties and responsibilities.
  - a) Making decisions that fall within topics covered by Council policies on Governance Process and Council-CEO Relationship, except
    - i) where the Council specifically delegates portions of this authority to others;
    - ii) making decisions about policies created by the Council within Ends and Executive Limitations policy areas; and
    - iii) independently supervising or directing the CEO.
  - b) Reasonably interpreting the provisions of the Council's Governance Process policies.
  - c) Representing Council to outside parties in announcing Council-stated positions regarding the regulation of the profession and governance of the Council.
  - d) Delegating their authority while remaining accountable for its use.
  - e) Ensuring security and maintenance of Council-owned files such as by-laws, agendas, minutes and monitoring reports;
  - f) Sharing with the CEO responsibility for the orientation of new Council members.
  - g) Orienting the CEO to the College of Naturopaths of Ontario.
  
- 3 The Council Chair is elected by the Council and as such, represents an important part of the integrity of the Council's commitment to good governance. Accordingly, the Council Chair shall oversee and be responsible for the implementation and application of the Governance process policies, including but not necessarily limited to the following duties and responsibilities.
  - a) Ensuring the on-going commitment of the Council and individual Council members to the Council's governing style and Ends policies.

DATE APPROVED	DATE LAST REVISED
April 27, 2011	January 28, 2026

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- b) Ensuring that the Council generally, and individual Council members specifically, adhere to the GP03 - Code of Conduct for Council and Committee members.
- c) Ensuring that the Council, in the performance of its duties and responsibilities, adheres to GP04 - Council Job Description.
- d) Ensuring that the Council's Committees fulfill their respective mandates as set out by the Council.
- e) Ensuring that the Council adheres to its Annual Planning Cycle.
- f) Ensuring that the Council generally, and individual Council members specifically, demonstrate an on-going commitment to the Council Communications policy.
- g) Ensuring that Council members and committee appointees attend all Council and Committee meetings as required, except when excused for good reason, come to the meeting prepared and participate in discussions, conducting any necessary follow up on issues that arise.
- h) Providing the Council with a report on their activities bi-monthly.
- i) Ensuring that Council members properly disclose conflicts of interest.
- j) Adhering to GP25 (Role of the Committee Chair) as the Chair of the Executive Committee.

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