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The Council is committed to excellence in governance and will take proactive steps to carry out its related responsibility to make, modify and monitor policies which address the Ends, Governance Process, Council-CEO Linkage and Executive Limitations Policies for the College. In furtherance of this, the Council will establish, maintain and implement the following Governance Policy Monitoring and Review Process.

Definitions	Governance Policies	Means a set of policies established and maintained by the Council that provide a framework for governing the activities of the Council, Chief Executive Officer and the strategic directions of the College. These include Ends, Governance Process, Council-CEO Linkage and Executive Limitations policies.
	Council-CEO linkage policies	Means policies through which the Council delegates authority to the CEO and defines how it monitors and evaluates the operations of the College.
	Ends policies	Means policies that define the Council's broad objectives that define what results the College seeks to achieve, for whom and at what cost.
	Executive Limitations policies	Means policies that establish the constraints of ethics, prudence and efficiency within which the Council delegates the management and operation of the College to the CEO, and within which all executive activity and decisions must take place.
	Governance Committee	Means the Committee established under the Council's Committee Principles Policy (GP06) and delegated responsibilities by the Council in accordance with the terms of reference attached to that policy.
	Governance Process policies	Means policies that define how the Council conceives, carries out and monitors its own work.

- Accordingly, 1. At each of its regularly scheduled bi-monthly meetings, the Council will undertake the following work in conjunction with its policy governance responsibilities:
- a) Consider the reports of the Council Chair and Chief Executive Office in the context of existing policies to determine whether any policies require amending or new policies created based on the contents of those reports,
 - b) Undertake a detailed review of a set of policies as set out in the Council Annual Planning Cycle (GP08) to ensure the Council has a full understanding of the policies and their impact on the governance and operations of the College,
 - c) Consider any new policies proposed or amendments to existing policies as determined by the detailed review noted in (b) or based on

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recommendations from the Governance Committee or the Chief Executive Officer.

2. The Council will be supported and guided in its work by the Governance Committee as established under the Committee Principles Policy (GP06).
3. On or about the first day of the month in which the Council will convene a regular bi-monthly business meeting, the Governance Committee will provide a copy of the policies scheduled for the detailed review to all Council members and separately to members of the Governance Committee, asking that:
 - a) The policies be reviewed by Council and Committee members within seven (7) days of receipt of the policies, and that
 - b) Any comments, questions, requests for clarification or concerns, as well as any suggested clerical errors or omissions relating to the policies be submitted to the Governance Committee Chair and Vice-Chair, by way of an on-line form provided by the CEO on behalf of the Committee.
4. All Council members are required to complete their review within the timeframe allocated and will either submit any suggested errors or omissions, comments, questions, requests for clarification or concerns or having none, will indicate so, using the on-line form noted in paragraph 3 above.
5. Following the closure of the individual review period but before the dissemination of the Council meeting materials for the upcoming bi-monthly meeting of the Council, the Governance Committee will meet approximately mid-month, to review the feedback on the policies and will prepare:
 - a) A submission on any proposed amendments to the policies under review as well as any proposed new policies, and
 - b) A presentation for the Council addressing the intent, scope and application of the policies and any related questions or requests for clarification sought by the Council.
6. The Governance Committee Chair or Vice-Chair will ensure that any proposed policy amendments or new policy proposals are provided to the CEO for inclusion in the materials to be delivered by the CEO to the Council for the meeting that month and will attend the Council meeting to make their presentation in support of the Governance Policies Monitoring and Review process.
7. Following the Council meeting, the Governance Committee will ensure that any approved amendments or new policies are delivered to the Council through its on-line Policy Manual and published to the College's website.

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