

## Proposed By-law Changes relating to Fee Changes

Note: portions that are in red with a line through them are proposed to be struck out. Portions in blue and bold are proposed additions.

Current Provision			Proposed Change	Rationale/Explanation
20.03	Clinic or Business Information			
A Registrant’s clinic or business information in the register shall be:				
	(iii)	In the event that the Registrant is not providing naturopathic services in Ontario, the location designated by the Registrant or any other address approved by the CEO	In the event that the registrant is not providing naturopathic services in Ontario, the <del>location designated by the Registrant or any other</del> address approved by the CEO.	Out of province registrants who are not practising in Ontario should have a contact address available but not necessarily a clinic location.

Current Provision			Proposed Change	Rationale/Explanation
20.11	Registrant Information about Premises and Inspections			
Pursuant to paragraph 20 of subsection 23(2) of the Code? the register shall contain the following information with respect to Registrants' premises and inspections of those premises, which is designated as public information:				
	(i)	the clinic name, address, telephone number and e-mail address of the premises in which the Registrant provides services;		
	(ii)	the date on which the Registrant began providing services at that location;	The date on which the registrant began providing services at that location and whether they are the	This change reinforces other provisions in regulation that require the identification of a

			Designated Registrant for that premises;	Designated Registrant in each premise for publication on the register.
	(iii)	<p>for every inspection conducted pursuant to Part IV of Ontario Regulation 168/15 made under the Act, either directly or through the Inspection Report, including:</p> <ul style="list-style-type: none"> <li>a) the name and address of the premises inspected;</li> <li>b) the date and purpose of the inspection;</li> <li>c) the status of the inspection, including but not necessarily limited to whether it is pending, has been conducted and a report is pending, the report has been received by the College and is under review by the Inspection Committee;</li> <li>d) the names of the Registrants performing procedures within the premises and their qualifications;</li> <li>e) the results of the inspection;</li> <li>f) a summary of the reasons for the results of an inspection where a premises either failed or passed with conditions;</li> <li>g) a summary of any deficiencies identified by the inspection;</li> <li>h) any conditions that apply to the premises; and</li> <li>i) whether a subsequent inspection is</li> </ul>		

		necessary and, if so, the estimated date that inspection will be conducted; and		
	(iv)	for every inspection report any changes in conditions or remedy of any deficiencies.		

Current Provision			Proposed Change	Rationale/Explanation
20.12	Information Requests from College			
The College may forward to its Registrants requests for information in printed or electronic form approved by the CEO. Each Registrant shall accurately and fully complete and return such form, electronically or otherwise as specified by the College, by the due date set by the College. A request for Registrant information may include, but is not limited to, the following:				
	(i)	information required to be maintained in the register in accordance with subsection 23(2) of the Code and these by-laws;		
	(ii)	information for the purpose of compiling statistical data;		
	(iii)	information establishing the Registrant’s electoral district, for the purposes of elections to the Council;		
	(iv)	the Registrant’s areas of practice, including but not necessarily limited to the authorized acts the Registrant incorporates into their practice and categories of clients seen;		
	(v)	the Registrant’s previous employers and		

		previous practice locations;		
	(viii)	whether the Registrant acts in the capacity of a preceptor or practice supervisor as part of their practice;		
	(ix)	the Registrant's gender, date of birth and languages in which they provide services;		
	(x)	the Registrant's currency hours and activities, including but not limited to Patient Interactions;		
	(xi)	information pertaining to the Registrant's compliance with the College's Quality Assurance program;		
	(xii)	proof of professional liability insurance including:		
		(a) the name of the insurer (underwriter), broker and the policy number;		
		(b) the name of the insured that matches the name of the Registrant;		
		(c) the address of the insured;		
		(d) the policy period; and		
		(e) any other documents specified by the CEO with respect to professional liability insurance coverage;		
	(xiii)	the Registrant's primary e-mail address that is checked personally by the Registrant on a regular basis; and		
	(xiv)	a colour passport-type photograph taken within three months of the College's request.		

	(xv)	Proof of cardiopulmonary resuscitation (CPR) certification, including the:		
		(a)	name of the course provider;	
		(b)	level of certification; and	
		(c)	the date the certification was issued.	
	(xvi)	Where a Registrant holds an Emergency Class certificate of registration, or a General Class certificate of registration with a term, condition or limitation on their certificate of registration requiring them to be supervised while practising the profession, the:		
		(a)	name or names of individuals who have supervised their practice;	
		(b)	location or locations of practice;	
		(c)	controlled acts that the Registrant has performed and under whose delegation or supervision;	
		(d)	number of completed Patient Interactions undertaken at each location in a defined period; and	
		(e)	number of hours of practice at each location in which the Registrant is practising.	
	(xvii)	Where a Registrant holds a General Class certificate of registration and supervises another Registrant in their practice, the		
		(a)	name or names of Registrants they have or are supervising;	

		(b)	location or locations in which the supervision has occurred or is occurring;		
		(c)	controlled acts that the Registrant has delegated or supervised the performance of by the supervisee;		
		(d)	number of completed Patient Interactions undertaken by the supervisee in a defined period; and		
		(e)	number of hours of practice the supervisee has undertaken at the location(s).		
	(xviii)			<p>Information relating to or relevant to the maintenance and delivery of the inspection program established in accordance with Part IV of the General Regulation, including but not necessarily limited to:</p> <ul style="list-style-type: none"> <li>a) Information relating to the premises and health providers working within the premises,</li> <li>b) Information regarding occurrence reports,</li> <li>c) Information relating to the services provided in the premises, and</li> <li>d) Information relating to</li> </ul>	This provision allows the College to obtain information from premises for publication on the registration when it is needed by the College.

				compliance of the premises and its personnel with the program.	
	(xix)			Where a registrant was subject to a decision issued by the Inquiries, Complaints & Reports Committee, information relating to compliance with any requirements set out in the decision, including information relating to a SCERP, inspection, oral caution, meetings with an expert, an essay or other such outcomes established by the Committee.	This provision reinforces the ability of the College to follow up on behalf of the ICRC on outcomes relating to their decisions.
	(xx)			Where a registrant was subject to an order of a panel of the Discipline Committee, information relating to compliance with any requirements set out in the order, including information relating to a TCLs, a SCERP, inspection, oral caution, meetings with an expert, an essay or other such outcomes established by the panel.	This provision reinforces the ability of the College to follow up on behalf of the discipline panel on outcomes relating to their decisions.

Current Provision			Proposed Change	Rationale/Explanation
20.13	Information Requests from College			
The Registrant shall notify the College, in writing, of any changes to the following information:				
	(i)	within fourteen days of the effective date, any change to the information published on the register as set out in articles 20.01 through 20.11 of these bylaws inclusive;	within <b>seven</b> days of the effective date, any change to the information published on the register as set out in articles 20.01 through 20.11 of these bylaws inclusive;	In today’s world where change happens very frequently, the 14-day period leaves a potential gap between reality and what appears on the register. Given that the College offers on-line forms for filing of information, there is no longer any concern of delays due to mail delivery.
	(ii)	within fourteen days of the effective date, information about any finding of incapacity or similar finding that has been made against the Registrant by a body that governs a profession, inside or outside of Ontario, where that finding has not been reversed on appeal, including: (a) the finding; (b) the name of the governing body that made the finding; (c) the date the finding was made; (d) a summary of any order made; and (e) information regarding any appeals of the finding; and		
	(iii)	within two days, any change to the information set out in paragraph (xii) of		



		article 20.12 of these by-laws regarding the Registrant's professional liability insurance.		
	(iv)	within two days, for any Registrant who practices under supervision, any change in the status of any of their supervisor(s).		
	(v)		<p>where the registrant is a Designated Registrant for a premises, within seven days, any change in:</p> <p>a) the registrant acting in the capacity of designated registrant,</p> <p>b) the names of registrants providing IVIT services in the premises, and</p> <p>c) the names of other persons providing services in the premises for which they are the designated registrant and their qualifications.</p>	This provision requires a Designated Registrant to inform the College of changes within the premises within seven days to allow updating to the IVIT register.
	(vi)		<p>Where the registrant is a shareholder of a professional corporation that has been issued a certificate of authorization by the College, within seven days:</p> <p>a) any change in the name of the professional corporation,</p>	This provision requires a registrant who has been given a certificate of authorization for a professional corporation to provide information within seven days of changes made to the corporation. This is a gap in information that is often not

			b) any change in the articles of professional incorporation, c) any change of the names of the shareholders, directors and officers of the professional corporation, and d) a copy of the certificate of dissolution and the articles of dissolution submitted by or on behalf of the shareholders.	provided to the College when it is required.
--	--	--	---	--

Schedule 3  
Fees

	Product/Service	Current Fee	Proposed New Fee	
Fees Relating to Examinations				
	<del>Written</del> Clinical Sciences Examination, and each retake - Online	\$850	\$850	
	<del>Written</del> Biomedical Sciences Examination, and each retake - Online	\$450	\$700	
	<del>Retake of the written Clinical Sciences Examination</del>	<del>\$850</del>		
	<del>Retake of the written Biomedical Sciences Examination</del>	<del>\$450</del>		
	Examination Testing Centre Surcharge	N/A	\$75	
	Clinical Practical Examination	\$370	\$400	
	Retake of any Clinical (Practical) Exam Component	\$170	\$200	
	Jurisprudence Examination	\$75	\$125	
	Therapeutic Prescribing Examination, and each retake	\$500	\$875	
	<del>Retake of the Therapeutic Prescribing Examination</del>	<del>\$500</del>		
	IV Infusion Therapy Examination, and each retake	\$650	\$1,350	
	<del>Retake of IV Infusion Therapy Examination</del>	<del>\$650</del>		
	Examination Appeal (each appeal)	\$90	\$125	

	Product/Service	Current Fee	Proposed New Fee	
	Examination Deferral (each deferral)	\$60	\$100	
	Examination Review (each review)	N/A	\$125	
	Examination Transcript (per exam)	N/A	\$75	
	Examination Withdrawal (each withdrawal)	N/A	\$100	
Fees Relating to Entry-to-Practice				
	Application for Initial Registration	\$275	\$275	
	Prior Learning Assessment and Recognition (PLAR) – Paper Based Review	\$300	\$300	
	Administrative Reconsideration of PLAR Paper Based Review	\$300	\$300	
	PLAR Written Examination #1 (Biomedical Examination, and retakes - online)	\$450	\$700	
	PLAR Written Examination #2 (Clinical Sciences Examination, and retakes - online)	\$850	\$850	
	Examination Testing Centre Surcharge	N/A	\$75	
	Request for Administrative Reconsideration – Paper Based Review	\$300	\$300	
	Appeal of PLAR – Paper Based Review	\$75	\$125	
	PLAR Demonstration-based Assessment Interview (and retakes)	\$450	\$600	
	PLAR Demonstration-based Simulated Patient Case Review and Interactions (and retakes)	N/A	\$600	
	<del>PLAR Demonstration-based Standardized Patient Assessment (and retakes)</del>	<del>\$1,300</del>		
	Appeal of PLAR – Demonstration Component	\$75	\$125	
Fees Relating to Registration				
	Annual Registration Fee – General Class	\$1,885	\$2,135	
	Annual Registration Fee – Inactive Class	\$946	\$1,196	
	Annual Registration Fee – Emergency Class	\$102	\$352	
	Late Renewal Fee – All Classes	\$333	\$500	
	Reinstatement Fee – All Classes	\$290	\$575	
	Class Change – General Class to Inactive Class	\$100	\$250	
	Class Change – Inactive Class to General Class (Less than 2 years)	\$100	\$250	
	Class Change – Inactive to General Class (2 years or more)	\$275	\$425	
	Class Change – Emergency Class to General Class (Less than 2 years)	\$100	\$250	

	Product/Service	Current Fee	Proposed New Fee	
	Class Change – Emergency Class to General Class (2 years or more)	\$275	\$425	
	Add/Vary/Remove Standard of Practice (TP or IVIT)	N/A	\$250	
	Life Registrant Application	N/A	\$250	
	Add/Vary/Remove TCL on Certificate of Registration	N/A	\$250	
	Resignation Application	N/A	\$250	
	Name Change Application	\$50	\$150	
	Certificate of Standing (Registrants)	\$25	\$75	
	Details of Registration Request (Former registrants)	N/A	\$75	
	Payment Plan Program Enrollment Fee	N/A	\$120	
Fees Relating to Professional Corporations and Certificates of Authorization				
	Application for Certificate of Authorization	\$485	\$650	
	Issuance of a Certificate of Authorization	\$305	\$500	
	Amending a Certificate of Authorization	N/A	\$500	
	Annual Renewal of Certificate of Authorization	\$250	\$1,100	
	Application for Dissolution of Corporation	N/A	\$350	
Fees Relating to Complaints and Reports				
	Monitoring Fee (per outcome ordered by ICRC)	N/A	\$250	
Fees Relating to Discipline				
	Monitoring Fee (per outcome ordered by a panel)	N/A	\$250	
Fees Related to the Inspection Program				
	Premises Registration	\$100	\$250	
	Regularly Scheduled 5-year Inspection	\$2,000	\$3,000	
	Inspection ordered by the Inspection Committee	\$2,000	\$3,000	
	Inspection of a new premises	\$2,500	\$3,000	
	Adding a Procedure	N/A	\$50	

	Product/Service	Current Fee	Proposed New Fee	
	Change in Personnel	N/A	\$50	
	Cease to Perform	N/A	\$50	
	Inspection Deferral	N/A	\$100	
Fees Relating to the Quality Assurance Program				
	Peer & Practice Assessment <sup>1</sup> – Online	N/A	\$100	
	Peer & Practice Assessment – In person Surcharge	N/A	\$150	
	QAC Ordered Assessment <sup>2</sup>	\$500	\$750	
	Deferral/Extension Request	N/A	\$100	
	CE Credit Application (per course/session)	N/A	\$75	
	Late Cancellation	N/A	\$350	
Fees Relating to the Regulatory Education Program				
	CE Certificate Production	N/A	\$25	
Fees Relating to Drug and Laboratory Testing				
	Review of Laboratory Test Submission (per test)	N/A	\$145	
	Review of Drug/Substance Submission (per drug/substance)	N/A	\$395	
General Fees Applied to All College Programs and Activities				
	Accommodation Request <sup>3</sup>	N/A	\$125	
	Correction	N/A	\$75	

---

<sup>1</sup> Peer & Practise Assessments are determined by random selection and are conducted online. Individuals can request an in-person assessment for an additional fee.

<sup>2</sup> For an assessment or re-assessment ordered by the QA Committee or a panel thereof except for an assessment that occurs as a result of a random-type selection.

<sup>3</sup> Depending on the Council's policy considerations, all or part of this may be refunded if the accommodation is granted. Alternative, the Council may determine not to charge this fee.

	Product/Service	Current Fee	Proposed New Fee	
	Interest (charged monthly on outstanding balances except while enrolled in the Payment Plan Program for annual fees) <sup>4</sup>	N/A	1.5%	
	NSF/NSC	\$35	\$100	
	Notice (for every formal notice issued by the CEO (or their delegate) <sup>5</sup>	\$50	\$150	
	Banking Information Change	N/A	\$65	

---

<sup>4</sup> Interest is charged monthly on the outstanding balance, including any outstanding interest charges applied prior.

<sup>5</sup> Includes Notice of Non-compliance, Notice of Intent to Suspend and Notice of Intent to Revoke a Certificate of Authorization, Notice of Revocation of CoA.