



The College of Naturopaths of Ontario

**Council Meeting
May 28, 2025**

**In Person Meeting
APPROVED MINUTES**

Council		
Present		Regrets
Dr. Felicia Assenza, ND (1:1)		Ms. Sarah Griffiths-Savolaine (0:1)
Dr. Amy Armstrong, ND (1:1)		Ms. Marjia Pajdakovska (0:1)
Mr. Dean Catherwood (1:1)		
Ms. Lisa Fenton (1:1)		
Dr. Brenda Lessard-Rhead, ND (Inactive) (1:1)		
Dr. Denis Marier, ND (1:1)		
Mr. Paul Phillion (1:1)		
Dr. Jacob Scheer, ND (1:1)		
Dr. Jordan Sokoloski, ND (1:1)		
Dr. Erin Walsh (Psota), ND (1:1)*		
Staff Support		
Mr. Andrew Parr, CAE, CEO		
Ms. Erica Laugalys, Deputy CEO, Registrant and Corporate Services		
Mr. Jeremy Quesnelle, Deputy CEO, Regulation		
Ms. Monika Zingaro, Human Resources Coordinator		
Guests		
Ms. Rebecca Durcan, Legal Counsel		
Dr. Jennifer DeIBelBelluz, ND, Governance Policy Review Committee, Acting Chair		
Observers		
Asna Ali, Senior Policy Analyst, Ministry of Health		

*Arrived at 9:19 a.m.

Audrey Ralison, AA Communications, CoNO
Ms. Jennifer Joseph, CEO, OAND
Mr. Kevin Draper, Manager, Government Relations, OAND
Dr. Daniella Remy, ND, OAND Board member

1. Call to Order and Welcome

The Chair, Dr. Jordan Sokoloski, ND, called the meeting to order at 9:06 a.m. He welcomed everyone to the meeting and noted that the meeting was not being live streamed via YouTube to the College's website due to the meeting being held in-person and open to the public. He also recognized all the guests and observers in attendance.

2. Executive Committee Elections

The Chair invited Andrew Parr, Chief Executive Officer of the College to assume the role of meeting chair for the purposes of administering the elections. Mr. Parr noted for the Council the election timing and proceeded with the election of each position.

2.01 Council Chair

It was noted that at the submission deadline for nominations, only one nomination was received, and that was for Dr. Brenda Lessard-Rhead, ND (Inactive). Therefore, by acclamation she has been elected to the position of Council Chair.

2.02 Council Vice-Chair

Mr. Parr again noted that at the submission deadline for nominations, only one nomination was received, and that was for Mr. Dean Catherwood. Therefore, by acclamation he has been elected to the position of Council Vice-Chair.

2.03 Officer-at-Large Public member

It was noted that at the submission deadline for nominations, only one nomination was received, which was for Ms. Lisa Fenton. Therefore, by acclamation she has been elected to the position of Officer-at-Large Public member.

2.04 Officers-at-Large Professional members

Mr. Parr noted that there are two Officer-at-Large positions for Professional members of the Council and that at the submission deadline for nominations, only two nominations were received, those being Dr. Amy Armstrong, ND, and Dr. Denis Marier, ND. Therefore, by acclamation they have both been elected to the positions of Officer-at-Large Professional members.

Mr. Parr congratulated the elected officers, thanked the Council and turned the meeting back to Dr. Sokoloski, ND as Chair. Dr. Sokoloski, ND congratulated Dr. Brenda Lessard-Rhead, ND (Inactive) and formally turned the role of chair over to her.

3. Consent Agenda

3.01 Review of Consent Agenda

The Consent Agenda was circulated to members of Council in advance of the meeting. The newly elected Council Chair asked if there were any items to move to the main agenda for discussion. There were none.

MOTION:	To approve the Consent Agenda as presented.
MOVED:	Paul Phillion
SECOND:	Denis Marier
CARRIED.	

4. Main Agenda

4.01 Review of the Main Agenda

A draft of the Main Agenda, along with the documentation in support of the meeting had been circulated in advance of the meeting. The Chair asked if there were any changes to the agenda. There were none.

MOTION:	To approve the Main Agenda as presented.
MOVED:	Dean Catherwood
SECOND:	Amy Armstrong
CARRIED.	

4.02 Declarations of Conflicts of Interest

The Chair reminded the Council members of the updated Declarations of Conflict-of-Interest process. A summary of the Annual Conflict of Interest Questionnaires completed by Council members has been included to increase transparency and accountability initiatives, and to align with the College Performance Measure Framework Report (CPMF) launched by the Ministry of Health.

5. Monitoring Reports

5.01 Report of the Outgoing Council Chair

The Report of the outgoing Council Chair was circulated in advance of the meeting. The Chair invited Dr. Jordan Sokoloski, ND, outgoing Chair, to review his final report with the Council. He acknowledged everyone for their hard work and accomplishments throughout his time as Chair and thanked everyone for the continued support of the Council. He welcomed and responded to questions from the Council.

The Chair recognized Dr. Sokoloski, ND, for his contributions made to the Council and highlighted some of his achievements and thanked him for his on-going support and dedication.

MOTION:	To accept the report of the outgoing Council Chair as presented.
MOVED:	Lisa Fenton
SECOND:	Paul Phillion
CARRIED.	

5.02 Report on Regulatory Operations for April 1, 2024 – March 31, 2025, from the Chief Executive Officer (CEO)

The Report on Regulatory Operations from April 1, 2024 - March 31, 2025, from the CEO was circulated in advance of the meeting. Mr. Andrew Parr, CEO, provided highlights of the report and responded to questions that arose during the discussion that followed.

MOTION:	To accept the report on Regulatory Operations at March 31, 2025, from the CEO.
MOVED:	Jacob Scheer
SECOND:	Amy Armstrong
CARRIED.	

5.03 Report on Regulatory Operations at April 2025 from the Chief Executive Officer (CEO)

The Report on Regulatory Operations at April 30, 2025, from the CEO was circulated in advance of the meeting. Mr. Parr provided highlights of the report and responded to questions that arose during the discussion that followed.

MOTION:	To accept the reports on Regulatory Operations at April 30, 2025, from the CEO.
MOVED:	Felicia Assenza
SECOND:	Erin Psota
CARRIED.	

5.04 Variance Report and Unaudited Financial Statements for Q4

A Variance Report and the Unaudited Financial statements ending March 31, 2025 (Q4) were included in the materials circulated in advance of the meeting. Ms. Erica Laugalys, Deputy CEO, Registrant and Corporate Services provided a review of the Variance Report and the Unaudited Statements and highlighted the changes in the report from the previous quarters on behalf of Ms. Agnes Kupny, Director, Operations. She responded to questions that arose during the discussion that followed.

MOTION:	To accept the Variance Report and Unaudited Financial statements for the fourth quarter at March 31, 2025, as presented.
MOVED:	Paul Phillion
SECOND:	Dean Catherwood
CARRIED.	

6. Council Governance Policy Confirmation

6.01 Review/Issues Arising

6.01(i) Executive Limitations Policies

The Chair invited Dr. Sokoloski, ND to review this item for the Council. Council members were asked if they had any questions or matters to note with respect to the Executive Limitations policies based on the reports received. No issues were noted at this time.

6.01(ii) Council-CEO Linkage Policies

Council members were asked if they had any questions or matters to note with respect to the Council-CEO Linkage policies based on the reports received. No issues were noted at this time.

6.01(iii) Ends Policies

Council members were asked if they had any questions or matters to note with respect to the Ends policies based on the reports received. No issues were noted at this time.

6.01(iv) Governance Processes Policies

Council members were asked if they had any questions or matters to note with respect to the Governance Processes policies based on the reports received. No issues were noted at this time.

6.02 Detailed Review (as per GP08) – Committee Terms of Reference

The Chair invited Dr. Jennifer DelBelBelluz, ND, Governance Policy Review Committee (GPRC), Acting Chair, to review the survey responses and comments submitted by Council members in relation to the Committee Terms of Reference. Dr. DelBelBelluz, ND highlighted the purpose of committee Terms of Reference, the differences between the types of committees, i.e. Statutory vs. Non-Statutory, who is eligible to sit on committees, and responded to any questions that arose throughout the presentation.

7. Business

7.01 Committee Appointments

A Briefing Note and updated corresponding documents providing the proposed 2025-2026 fiscal year slate of Committee appointments were circulated in advance of the meeting. Amended materials were handed out by Mr. Parr who advised the Council that due to privacy reasons the names of the individuals seeking appointment have been redacted, and if Council wishes to hold a discussion they would have to go in-camera.

Mr. Parr noted one further amendment to the appointments which was to add Dr. Denis Marier, ND to the Governance Committee at his requests.

MOTION:	To appoint the individuals as set out in the proposed 2025-2026 fiscal year slate of Committee appointments as amended.
MOVED:	Lisa Fenton
SECOND:	Paul Phillion
CARRIED.	

7.02 Proposed Amendment to the General Regulation

A Briefing Note and corresponding documentation providing the proposed amendment to the General Regulation to include Oral Micronized Progesterone (OMP) to Table 3 were included in the materials circulated in advance of the meeting. Mr. Jeremy Quesnelle, Deputy CEO, Regulation, provided a detailed overview of the proposed changes and responded to any questions that arose.

MOTION:	To approve in principle the proposed amendment to Table 3 of the General Regulation as presented and to initiate a 60-day consultation period.
MOVED:	Denis Marier
SECOND:	Erin Psota
CARRIED.	

7.03 Human Rights Tribunal of Ontario (HRTO) – Matter Update

A Briefing Note highlighting the final resolution on the matter before the HRTO was included in the materials circulated in advance of the meeting. Mr. Parr provided a detailed overview of the findings and responded to any questions that arose throughout the discussion.

7.04 Review of Regulatory Framework – Approach to Outcomes

A Briefing Note highlighting the various approaches to receiving outcomes in relation to the review of the regulatory framework was included in the materials circulated in advance of the meeting. Mr. Parr gave a detailed explanation for each approach and responded to any questions that arose throughout the discussion. The Council agreed it would be beneficial to be provided compiled information as it is received to ensure a better understanding of the information and offers the opportunity to engage in discussions and follow-up prior to making one final decision.

8. Council Education

8.01 Program Briefing – ICRC

A Briefing Note highlighting the Complaints and Reports Processes was circulated in advance of the meeting. Mr. Quesnelle was in attendance of the meeting and responded to any questions asked by Council.

8.02 Program Briefing – Discipline

A Briefing Note highlighting the Discipline Processes was circulated in advance of the meeting. Mr. Quesnelle was in attendance of the meeting and responded to any questions asked by Council.

8.03 Policy Model Briefing – Council Governance Processes

A Briefing Note highlighting the policy governance model was circulated in advance of the meeting. Dr. Jordan Sokoloski, ND, responded to any questions asked by Council.

9. Other Business

The Chair asked if there was any other business to be brought before the meeting ended. There was none.

10. Meeting Evaluation and Next Meeting

10.01 Evaluation

The Chair advised the Council members that the meeting evaluation would be completed verbally as the meeting was in-person. The Chair posed questions and received responses from Council members.

In addition, all Council members provided positive feedback on the training received on the previous day and noted they thoroughly enjoyed getting to know each other and connecting with one another, making them feel closer.

10.02 Next Meeting

The Chair noted for the Council that the next regularly scheduled meeting is set for July 30, 2025, and that this meeting will be held virtually via video conference.

11. Adjournment

11.01 Motion to Adjourn

The Chair asked for a motion to adjourn the meeting. The meeting adjourned at 11:07 a.m.

MOTION:	To adjourn the meeting.
MOVED:	Amy Armstrong
SECOND:	Denis Marier

Recorded by: Monika Zingaro
Human Resources Coordinator
May 28, 2025

Approved: July 30, 2025