



The College of Naturopaths of Ontario

**Council Meeting
January 25, 2023**

**Video Conference
APPROVED MINUTES**

| Council | | |
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| Present | | Regrets |
| Dr. Jonathan Beatty, ND (3:5) | | Ms. Asifa Baig (1:5) |
| Dr. Shelley Burns, ND (5:5) | | |
| Mr. Dean Catherwood (5:5) | | |
| Mr. Brook Dyson (5:5) | | |
| Ms. Lisa Fenton (5:5) | | |
| Dr. Anna Graczyk, ND (4:5) | | |
| Ms. Sarah Griffiths-Savolaine (5:5) | | |
| Ms. Tiffany Lloyd (4:5) | | |
| Dr. Denis Marier, ND (5:5) | | |
| Mr. Paul Phillion (5:5) | | |
| Dr. Jacob Scheer, ND (5:5) | | |
| Dr. Jordan Sokoloski, ND (5:5) | | |
| Dr. George Tardik, ND (4:5) | | |
| Staff Support | | |
| Mr. Andrew Parr, CAE, CEO | | |
| Ms. Erica Laugalys, Director, Registration & Examinations | | |
| Ms. Monika Zingaro, Administration Coordinator | | |
| Guests | | |
| Ms. Rebecca Durcan, Legal Counsel | | |
| Ms. Carolyn Everson, Consultant | | |

1. Call to Order and Welcome

The Chair, Dr. Jordan Sokoloski, ND, called the meeting to order at 9:18 a.m. He welcomed everyone to the meeting.

The Chair also noted that the meeting was being live streamed via YouTube to the College's website.

2. Consent Agenda

2.01 Review of Consent Agenda

The Consent Agenda was circulated to members of Council in advance of the meeting. The Chair asked if there were any items to move to the main agenda for discussion. There were none.

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| MOTION: | To approve the Consent Agenda as presented. |
| MOVED: | Shelley Burns |
| SECOND: | Sarah Griffiths-Savolaine |
| CARRIED. | |

3. Main Agenda

3.01 Review of the Main Agenda

A draft of the Main Agenda, along with the documentation in support of the meeting had been circulated in advance of the meeting. The Chair asked if there were any changes to the agenda. Mr. Andrew Parr, CEO, asked to have item 6.01 be moved to item 6.04 and have items 6.02-6.04 be moved up accordingly.

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| MOTION: | To approve the Main Agenda as amended. |
| MOVED: | Paul Phillion |
| SECOND: | Denis Marier |
| CARRIED. | |

3.02 Declarations of Conflicts of Interest

The Chair reminded the Council members of the updated Declarations of Conflict-of-Interest process. A summary of the Annual Conflict of Interest Questionnaires completed by Council members has been included to increase transparency and accountability initiatives, and to align with the College Performance Measure Framework Report (CPMF) launched by the Ministry of Health.

4. Monitoring Reports

4.01 Report of the Council Chair

The Report of the Council Chair was circulated in advance of the meeting. The Chair reviewed the report briefly with Council. He welcomed and responded to questions from the Council.

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| MOTION: | To accept the Report of the Council Chair as presented. |
| MOVED: | Tiffany Lloyd |

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| SECOND: | George Tardik |
| CARRIED. | |

4.02 Report on Regulatory Operations from the Chief Executive Officer (CEO)

The Report on Regulatory Operations from the CEO was circulated in advance of the meeting. Mr. Andrew Parr, CEO, provided highlights of the report and responded to questions that arose during the discussion that followed.

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| MOTION: | To accept the Report on Regulatory Operations from the CEO. |
| MOVED: | Jacob Scheer |
| SECOND: | Lisa Fenton |
| CARRIED. | |

5. Council Governance Policy Confirmation

5.01 Review/Issues Arising

5.01(i) Executive Limitations Policies

Council members were asked if they had any questions or matters to note with respect to the Executive Limitations policies based on the reports received. No issues were noted at this time.

5.01(ii) Council-CEO Linkage Policies

Council members were asked if they had any questions or matters to note with respect to the Council-CEO Linkage policies based on the reports received. No issues were noted at this time.

5.01(iii) Ends Policies

Council members were asked if they had any questions or matters to note with respect to the Ends policies based on the reports received. No issues were noted at this time.

5.02 Detailed Review (as per GP08) – Governance Process (Part 1) Policies

Council members were asked if there were any members who wished to discuss the Governance Process (Part 1) Policies. The Chair provided a detailed overview of the amendments being presented on behalf of the Governance Policy Review Committee as outlined in the Memorandum included within the Council's package and responded to any questions that arose during the discussion.

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| MOTION: | To accept the recommendations of the Governance Policy Review Committee. |
| MOVED: | Paul Phillion |
| SECOND: | Denis Marier |
| CARRIED. | |

6. Business

6.01 Strategic Plan 2023-2027

The Strategic Plan for the years 2023-2027 and the corresponding documentation were circulated in advance of the meeting. The Chair welcome Ms. Carolyn Everson to the meeting and provided a detailed overview of the Plan and the process the Council members partook in and responded to any questions that arose during the discussion.

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| MOTION: | To approve the Strategic Plan for the years 2023-2027 as presented. |
| MOVED: | Jacob Scheer |
| SECOND: | Dean Catherwood |
| CARRIED. | |

6.02 Ends Statement

The Ends Statement were circulated in advance of the meeting. The Chair advised the Council that the key amendments to the Ends Statement were made to reflect the changes that developed throughout the Strategic Plan process and responded to any questions that arose during the discussion.

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| MOTION: | To approve the Ends Statement as presented. |
| MOVED: | Shelley Burns |
| SECOND: | Dean Catherwood |
| CARRIED. | |

6.03 Ends Priorities

The Ends Priorities were circulated in advance of the meeting. Mr. Parr highlighted the current Ends Priorities and advised Council that he recommends referring the redevelopment of the Ends Priorities to the Governance Policy Review Committee (GPRC) to have them present any recommendations to Council at their next meeting. He responded to any questions that arose during the discussion.

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| MOTION: | To refer the redevelopment of the Ends Priorities Policy to the Governance Policy Review Committee. |
| MOVED: | Paul Phillion |
| SECOND: | Jonathan Beatty |
| CARRIED. | |

6.04 Emergency Class – Registration Regulation Amendments

A Briefing Note and corresponding documentation highlighting the amendments to the Emergency Class – Registration Regulation was circulated in advance of the meeting. Mr. Parr provided a detailed overview of the amendments and responded to any questions that arose during the discussion.

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| MOTION: | To approve, in principle, the Emergency Class – Registration Regulation amendments as presented. | | | |
| MOVED: | Denis Marier | | | |
| SECOND: | Tiffany Lloyd | | | |
| IN FAVOUR | Public Members | 6 (out of 6) | Professional Members | 7 (out of 7) |
| OPPOSED | Public Members | 0 (out of 6) | Professional Members | 0 (out of 7) |
| CARRIED. | | | | |

6.05 Designation of Head Office Location

Mr. Parr provided the Council with a detailed update on the College's head office location at 10 King Street East – Unit 1001. He responded to questions and concerns that arose during the discussion.

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| MOTION: | Be it resolved that pursuant to section 2.01 of the by-laws, as of 9:00 am on February 15, 2023, the head office of the College is hereby located at 10 King Street East, Suite 1001, Toronto, Ontario. |
| MOVED: | Paul Phillion |
| SECOND: | Sarah Griffiths-Savolaine |
| CARRIED. | |

7. Council Education

7.01 Program Briefing – Registration Program

A Briefing Note highlighting the Registration Program was circulated in advance of the meeting. Ms. Erica Laugalys, Director, Examinations & Registration, provided a detailed overview of the program and the processes within the program that the College follows and responded to any questions that arose during the discussion.

The Chair thanked Ms. Laugalys for presenting the Program to Council.

8. Other Business

The Chair asked if there was any other business to be brought before the meeting ended. There was none.

9. Meeting Evaluation and Next Meeting

9.01 Evaluation

The Chair advised the Council members that a link will be provided via e-mail for each member to copy and paste into a web browser to complete an evaluation form immediately following the end of the meeting.

9.02 Next Meeting

The Chair noted for the Council that the next regularly scheduled meeting is set for March 29, 2023, and that due to the number of agenda items it will be a full-day meeting.

10. Adjournment

10.01 Motion to Adjourn

The Chair asked for a motion to adjourn the meeting. The meeting adjourned at 10:55 a.m.

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| MOTION: | To adjourn the meeting. |
| MOVED: | George Tardik |
| SECOND: | Sarah Griffiths-Savolaine |

Recorded by: Monika Zingaro
Administration Coordinator
January 25, 2023

Approved: March 29, 2023