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Committees established under the Regulated Health Professions Act, 1991 shall perform the function that is assigned to them under the authority of the Act. Committees established by the Council will be assigned to reinforce the wholeness of the Council's job and never interfere with the delegation from the Council to the CEO.

Definitions	Statutory Committee	Means a group of individuals appointed by the Council of the College of Naturopaths of Ontario in accordance with the <i>Regulated Health Professions Act, 1991</i> .
	Standing Committee of Council	Means a group of individuals appointed by the Council of the College of Naturopaths of Ontario under this policy with an on-going function determined by the Council and that makes recommendations to the Council. Such committees are non-statutory committees.
	Ad hoc Committee or Working Group	Means a group of individuals appointed by the Council of the College of Naturopaths of Ontario under this policy with a specified and time limited task or function on which they shall report and make recommendations to the Council. Such committees may be referred to by any number of names, including but not limited to an ad hoc committee, working group or task force. Such committees are non-statutory committees.
	Operational Committee	Means a group of individuals appointed by the CEO to perform management or operational functions or to provide advice to the CEO.

- Accordingly, 1 Statutory Committees (SC)
- (a) Shall be appointed by the Council in accordance with the *Regulated Health Professions Act, 1991* (RHPA) and the *Naturopathy Act, 2007* (the Act) and its regulations and by-laws, and shall perform the functions assigned to it by the RHPA and as further clarified in Terms of Reference approved by Council.
 - (b) Shall establish panels, as appointed by the Chair of the Committee, and must conform to the requirements of the *Regulated Health Professions Act, 1991* and the *Naturopathy Act, 2007*, the regulations and by-laws.
 - (c) In as much as the Committee panels are acting as tribunals, they are responsible for the content of their decisions, which may be reviewed only by the Health Professions Appeal and Review Board or a Court of Law.
 - (d) May direct the CEO to take action or implement its decisions in accordance with the individual legislative authority of the Statutory Committee.
 - (e) The following committees are designated as Statutory Committees of the Council of the College of Naturopaths of Ontario.
 - i. Discipline Committee (SC01).
 - ii. Executive Committee (SC02).
 - iii. Fitness to Practise Committee (SC03).
 - iv. Inquiries, Complaints and Reports Committee (SC04).
 - v. Quality Assurance Committee (SC05).
 - vi. Patient Relations Committee (SC06).


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vii. Registration Committee (SC07).

- 2 Standing Committees of Council (CC) and Ad Hoc Committees (AHC)
 - (a) Will assist the Council by preparing policy alternatives and implications for Council deliberation; however, in keeping with the Council's broader focus, Council committees will not have dealings with operations.
 - (b) May not speak or act for the Council except when formally given such authority for specific and time limited purposes.
 - (c) Will have written terms of reference wherein the expectations and authority of the Committee will be carefully stated in order not to conflict with authority delegated to the CEO or another Committee.
 - (d) Cannot exercise authority over staff. Because the CEO works for the full Council, they will not be required to obtain approval of a Council Committee before taking an executive action.
 - (e) Chairs of Council Committees may work directly with the staff when so authorized by the CEO.
 - (f) The following committees are designated as Standing Committees of Council.
 - i. Audit Committee (CC01).
 - ii. Scheduled Substances Review Committee (CC02).
 - iii. Examinations Appeals Committee (CC03).
 - iv. Governance Committee (CC04).
 - v. Inspection Committee (CC05).
 - vi. Governance Policy Review Committee (CC06).
 - vii. Standards Committee (CC07).
 - viii. Equity, Diversity and Inclusion Committee (CC08).
 - ix. Risk Committee (CC09).
- 3 Operational Committees shall be appointed at the discretion of the CEO. Terms of Reference for all Operational Committees shall be developed for each Committee and are subject to acceptance by the Council.
- 4 This policy applies to any group that is formed by Council action, whether or not it is called a Committee and regardless of whether the group includes Council members. It does not apply to committees formed under the authority of the CEO.
- 5 With the exception of the Executive Committee as set out in that Committee's Terms of Reference, all committee meetings and related materials are closed to the public in order to allow the committees to properly execute their statutory and Council appointed duties.
- 6 To reflect the duality of the College as a joint endeavor of dedicated volunteers and staff, all committee meetings shall have at least one staff person appointed by the CEO in attendance. Committees shall not exclude staff from all or part of the meeting (including in camera meetings), unless one of the following conditions are met and the CEO is advised in advance of the meeting:

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- a) Personnel matters that are within the duties and responsibilities of that committee will be discussed;
- b) Instructions will be given to or opinions received from legal counsel of the College that involve or relate to personnel of the College.

- 7 Should individual committee members have concerns about staff performance with respect to the committee's work, they will raise those directly with the Committee Chair who shall in turn raise those with one or both of the Council Chair and Chief Executive Officer.

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