

## COMMITTEE TERMS OF REFERENCE

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**Accountability and Authority** The Risk Committee is a non-statutory committee of the Council of the College of Naturopaths of Ontario and is established pursuant to section 12.02 and section 10 of the bylaws and the *Committee Principles* policy (GP06).

**Limitations** The Risk Committee shall only exercise the authority, and fulfill the duties and responsibilities authorized in the bylaws and by these Terms of Reference.

**Responsibilities** Working closely with the Chief Risk Officer (CRO) and senior management team, the Risk Committee shall:

- On behalf of the Council, provide organizational oversight to ensure that a risk management process is in place at all levels of the organization and that risk management processes are being adhered to.
- Identify and quantify risks in the organization that may not be addressed in the risk management processes and make recommendations to the Council and CRO that they be addressed.
- Define and make recommendations to the Council defining the College's risk appetite and tolerance.
- Receive the Integrated Risk Report and Enterprise Risk Map on behalf of the Council and advise the Council on their review and acceptance.
- Receive and review such other reports from the CRO that might enable the Committee to offer advice and guidance to the Council and the Senior Management Team on risk-related matters.

**Composition and Appointment** The Risk Committee shall be appointed by Council and shall be comprised of at least two (2) but as many members as the Council deems appropriate, including:

- One (1) or more Council members
- Any number of Registrants who are not Council members and
- Any number of Public Representatives as defined in the by-laws.

The Council shall appoint the Chair.

**Term of Office** The members of the Risk Committee shall be appointed annually by Council for approximately one (1) year, or until such time as the Council has made further appointments.

**Meetings** The Risk Committee shall meet at the call of the Chair and at least once annually and as many other times as the Chair determines as necessary to fulfill its mandate.

In the event that the Chair is unable to preside at the meeting, the Chair may designate an acting Chair from among the Committee members, or where the Chair has not done so, an acting Chair for the meeting shall be selected from among the Committee members by the Committee.

**Quorum** Pursuant to section 12.06 of the By-laws of the College of Naturopaths of Ontario, quorum for meetings of the Risk Committee shall be two members of the Committee.

DATE APPROVED	REVIEW DATE	RESPONSIBLE
January 26, 2022		Council

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Reports                      The Committee shall provide a report to the Council at each Council meeting by means of the Consent Agenda.

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January 26, 2022		Council