

2021-22 Registration Renewal Schedule

Important Dates

Here is a list of important dates and deadlines around the 2021 renewal period. To avoid incurring a late fee and potentially affecting your registration status, ensure you submit your online information return form and payment (either full payment of your registration fee OR enrollment in the College's Payment Plan Program) before the March 31, 2021 5:00 p.m. EDT deadline.

Note: Some information may require additional information or review prior to your being provided with access to the payment portal and the ability to complete the renewal process. Reviews may take up to 5 business days depending on the volume experienced by the College at that time, and Registrant response time to College requests for additional information or documentation. Please allow yourself sufficient time to complete the process prior to March 31.

February 18, 2021 at 9:00 a.m. EST	Launch of registration renewal for the 2021-22 registration year: online information return form available and online fee payment portal, and Payment Plan enrollment open.
March 2, 2021 at 5:00 p.m. EDT	Deadline to submit an accommodation request with appropriate supporting documentation. See the <u>Information Return Guide-Inactive</u> <u>Class</u> or the <u>Information Return Guide –</u> General Class.
March 17, 2021 at 5:00 p.m. EDT	Deadline to submit a complete class change application.
March 30, 2021 at 5:00 p.m. EDT	Deadline to submit payment by cheque or money order.
March 31, 2021 at 5:00 p.m. EDT	Deadline for payment of annual registration fee OR enrolment in the <u>Payment Plan Program.</u> Deadline to submit completed Information Return.
April 1, 2021 at 9:00 a.m. EDT	Late fee applied for non-payment of annual registration fee.
April 2, 2021	Issuance of 30-day Notice of Intent to Suspend Registration (for non-payment of and/or failure to provide information).
May 7, 2021	Deadline for correcting default before issuance of Notice of Suspension.

Annual Registration Fees & Information Return

May 10, 2021	Suspension of registration for failure to pay
	fees and/or failure to provide information.
	Suspension will be noted on the Public
	Register.